

LOTHIAN NHS BOARD

Minutes of the meeting of Lothian NHS Board held at 09.30am on Wednesday 07 April 2021 using Microsoft Teams.

Present:

Non-Executive Board Members: Ms E Roberton (Chair); Mr M Hill (Vice-Chair); Mr M Ash; Mr M Connor; Dr P Donald; Cllr G Gordon; Ms C Hirst; Mr A McCann; Mrs A Mitchell; Mr P Murray; Mr W McQueen; Cllr D Milligan; Mr T Waterson; Dr R Williams; Ms K Kasper; Ms N McKenzie; Mr J Encombe; Miss F Ireland; Prof. S Chandran; Cllr J McGinty and Cllr S Akhtar.

Executive Board Members: Mr C Campbell (Chief Executive); Miss T Gillies (Executive Medical Director); Prof. A McMahon (Executive Director, Nursing, Midwifery & AHPs – Executive Lead REAS & Prison Healthcare); Ms K Dee. (Interim Director of Public Health and Health Policy) and Mrs S Goldsmith (Director of Finance)

In Attendance: Mr J Crombie (Deputy Chief Executive); Mrs J Butler (Director of HR & OD); Mrs J Mackay (Director of Communications & Public Engagement); Mr P Lock (Director of Improvement); Mrs J Campbell (Chief Officer, Acute Services); Mr C Briggs (Director of Strategic Planning); Mr A Short (Chief Officer, West Lothian HSCP); Ms A Macdonald (Chief Officer, East Lothian HSCP); Mr David Small (Director of Primary Care Transformation); Ms G McAuley (Nurse Director - Acute Services)(Shadowing Prof. McMahon); Ms J Stonebridge (Public Health Consultant) (Shadowing Ms Dee); Mr S Malzer (Public Involvement Manager) (for item 12); Mr A Payne (Head of Corporate Governance) and Mr C Graham (Secretariat Manager).

Apologies for absence: None received.

1. Declaration of Financial and Non-Financial Interest

- 1.1 The Chair reminded members that they should declare any financial and non-financial interests they had in the items of business for consideration, identifying the relevant agenda item and the nature of their interest. Cllr Gordon commented that he was now the Chair of the Pharmacy Practices Committee, the terms of reference for which would be reviewed at item 3.14.

2. Chair's Introductory Comments

- 2.1 The Chair welcomed members and guests to the meeting and recognised that this would be Mrs Mitchell and Mr Ash's last formal board meeting before they stood down from the Board. The Chair also noted that this would be Mr Small's last Board meeting before his retirement. The Chair welcomed Cllr Akhtar and Prof. Chandran to their first formal Board meetings since becoming Board Members.

- 2.2 The Chair highlighted that this was the first Board meeting since the migration of the final services to the RHCYP/DCN on 23 March 2021. The Chair paid tribute to all the staff involved with arriving at the point where the new hospital was fully open and operating. It was acknowledged that coverage around the final moves had been very positive and that there had been great work between the NHS Lothian Communications team and the Edinburgh Children's Hospital Charity on the publicity campaign. The Charity had also provided outstanding support to patients and families in the recent difficult times. The Chair also paid tribute to Ms Fiona Mitchell who would now be retiring following the completion of the RHCYP/DCN moves.
- 2.3 The Chair also mentioned some other staff moves with Mr Allister Short moving from his Chief Officer role with West Lothian Integration Joint Board to take over for Ms Fiona Mitchell as Director for Women and Children's Services. Ms Alison White would be moving from Midlothian Integration Joint Board to become Chief Officer in West Lothian.

Items for Approval

3. The Chair reminded those present that the Board agenda was made up of two separate sections. The first was the section for approval commonly referred to as "the consent agenda". The Chair reminded members that they had the opportunity to advise in advance if they wished matters to be moved out of this section. There had been no such requests.
- 3.1 Minutes of Previous Board Meeting held on 03 February 2021 – Minutes were approved.
- 3.2 Finance & Resources Committee Minutes – 20 January 2021 – Minutes were noted.
- 3.3 Healthcare Governance Committee Minutes – 12 January 2021 – Minutes were noted.
- 3.4 Staff Governance Committee Minutes – 16 December 2020 – Minutes were noted.
- 3.5 Edinburgh Integration Joint Board Minutes – 15 December 2020 – Minutes were noted
- 3.6 West Lothian Integration Joint Board Minutes – 19 January 2021 – Minutes were noted
- 3.7 East Lothian Integration Joint Board Minutes – 10 December 2020 – Minutes were noted
- 3.8 Midlothian Integration Joint Board Minutes – 10 December 2020 – Minutes were noted

3.9 Appointment of Members to Committees – The Board agreed to:

- Stand down Bill McQueen and Dr Richard Williams as members of the Audit & Risk Committee.
- Stand down Councillor John McGinty and Peter Murray as members of the Finance & Resources Committee.
- Appoint Councillor Shamin Akhtar and Nancy McKenzie as members of the Finance & Resources Committee.
- Appoint Jock Encombe as a member of the Healthcare Governance Committee.
- Appoint Fiona Ireland as the Chair of the Healthcare Governance Committee.
- Stand down Katharina Kasper as a member of the Remuneration Committee.
- Appoint Nancy McKenzie as a member of the Remuneration Committee.
- Stand down Councillor John McGinty and Councillor Derek Milligan as members of the Staff Governance Committee.
- Appoint Prof. Siddharthan Chandran as a member of the Staff Governance Committee.
- Appoint Councillor Shamin Akhtar as a member of the Pharmacy Practices Committee.
- Nominate Nancy McKenzie as a voting member of the Edinburgh Integration Joint Board for the period from 7 April 2021 to 6 April 2024.
- Nominate Jock Encombe as a voting member of the Midlothian Integration Joint Board for the period from 1 May 2021 to 30 April 2024.
- Stand down Fiona Ireland as a member and chair of the Organ Donation Sub-Committee.
- Appoint Jock Encombe as a member and chair of the Organ Donation Sub-Committee.
- Approve the terms of reference of the Reference Committee and appoint Tracey Gillies as the executive Board member of the Reference Committee.

3.10 Review of Terms of Standing Financial Instructions – The Board agreed to approve the revised Standing Financial Instructions for use with immediate effect.

3.11 Review of the Scheme of Delegation - The Board agreed to approve this revised Scheme of Delegation for immediate use.

3.12 NHS Lothian Health and Safety Policy - The Board agreed to give final approval to the updated policy, noting that page 22 of the policy listed the “Interim Human Resource Director” as a committee member and this should be updated as this was out of date.

- 3.13 Outline Business Case - Western General Hospital Energy Infrastructure - Phase 2 - The Board accepted the recommendations as outlined in the paper:
- To approve the Outline Business Case (OBC) for submission to the Scottish Government Capital Investment Group (CIG). The Board being assured that the Finance and Resources Committee reviewed the OBC at the meeting on 10 March 2021 and supports its submission to the Scottish Government CIG.
 - In line with Finance and Resources Committee, the Board supported the principle of a proposal to develop a methodology and cost assessment for demolition of the unoccupied laundry building, to be included within Full Business Case or addendum to the FBC. Works to include relocation of existing service needs adjacent to the building.
- 3.14 Review of Pharmacy Practices Committee Terms of Reference - The Board approved the revised Terms of Reference of the Pharmacy Practices Committee.

Items for Discussion

4. Board Chair's Report – April 2021

- 4.1 The Chair briefed the Board on recent events which had included a meeting with Clare Haughey, Mental Health Minister and Ms T McKigen, Service Director for Royal Edinburgh and Associated Services.
- 4.2 The Chair had also held meetings new Board Members, Mr Encombe, Ms McKenzie, Prof. Chandran and Cllr Akhtar.
- 4.3 There had also been three meetings held with MPs/MSPs prior to the pre-election period. Two of these meetings had discussed vaccination issues and at the last meeting before the pre-election period appreciation to MSPs that would be standing down ahead of the upcoming election was recorded. The meetings had focussed on the pandemic, vaccination, recovery and staff wellbeing.
- 4.4 The Chair had also attended the Edinburgh Partnership Board with the Chief Executive and worked on committee appointments and memberships with the Head of Corporate Governance.

5. Board Executive Team Report – April 2021

- 5.1 The Board received the Board Executive Team report and there was discussion on the following specific sections:
- **RHCYP/DCN Public Inquiry** - The Board noted that work with the Public Inquiry team was ongoing and it was being made clear to the team that NHS Lothian did not move any patients into the facility so there was no harm from that perspective. There would have been an impact in that patients and families would have had to stay on premises not fit for purpose longer than would have been wished for. There would be a

meeting with the Public Inquiry team on 08 April 2021 which would clarify this further.

- **Unscheduled Care and Acuity of Cases at Front Door** – The Board noted that work to understand increasing acuity and what driving this was underway through the Unscheduled Care Programme Board. Feedback from this work would come back to the Board when complete.
- **#StickWithIt Campaign** – The work to connect communications with people not attending for vaccination was noted and would continue whilst vaccination remained on the Board's agenda.
- **Launch of the new National Whistleblowing Standards on 1 April 2021** - Noted that the launch would happen on 1 April 2021 as planned. There was concern across all health boards with the revised timescales given the ongoing situation with the pandemic and the 1 April 2021 implementation date had not been anticipated. The standards would not be fully embedded across the system and contractor services by the April 'go live' date and work would continue to concentrate on infrastructure and the Speak Up service. This position had been fed back to Scottish Government who had accepted that the timing had not been perfect for health boards and asked boards to do the best they can.

The Chair added that this had been discussed with the Scottish Public Services Ombudsman at the Board Chairs group and the implications had been understood with support being offered.

Ms Kasper thanked Mrs Butler and her team for getting this work to this position. It was recognised that the cultural piece around the implementation of the new standards would take time to embed properly and there were a lot of structural things that had also been implemented to facilitate this.

- **Test and Protect** - Noted that testing was expanding with the Asymptomatic Community Testing Programme. Compliance with self-isolating requirements was also good. It was acknowledged that local authority colleagues had done a lot to provide people with support around having to self-isolate.
- **Ambitions to improve diversity and inclusion and prevent discrimination in our organisation** – It was noted that four staff networks (BME, LGTB+, Youth and Disability) were in the process of developing action plans to inform NHS Lothian's ambitions to improve diversity and inclusion and prevent discrimination in our organisation. Proposals to hear more directly from staff networks were included in the Corporate Management Team's priorities for the coming year with plans to work with staff networks around areas such as leadership. Also recognised that the Scottish Government had launched a national network for the BME Community.

- **Nurse Staffing Pressures** - It was noted that following discussion on nurse staffing pressures at the Staff Governance Committee in December 2020 and February 2021, it had been agreed to bring this to the Board's attention. There was particular concern for nurse staffing at St John's Hospital, where there would be further pressure once the Short Stay Elective Centre comes online. The Board noted that the Acute Nurse Director did have actions in place around national and international nurse recruitment and that additional support workers were also being sourced with a lot of work with West Lothian and Edinburgh Colleges.

Prof. McMahon added some important context that the bed establishment at St John's Hospital had significantly increased over recent years so there was a gap. The recent high Covid19 community transmission rate had also translated to a greater number of admissions.

Miss Ireland stated that the discussions from the Staff Governance Committee had also been echoed at the Healthcare Governance Committee. The Board's Area Clinical Forum and Area Nursing and Midwifery Committee had also been looking at a more rounded approach in relation to the safe staffing legislation.

Prof. McMahon proposed that a safe staffing annual report be brought to the Board despite the legislation not being enacted, however NHS Lothian were working to the safe staffing principles. It was also proposed that Board Members receive a development session on safe staffing in advance of the legislation being enacted.

- **Kickstart programme** – The Board recognised that NHS Lothian were the first health board in Scotland to launch this programme in partnership with the DWP.
- **Mental Health Recovery Programme** – Noted that Staff Governance Committee and Healthcare Governance Committee were looking at this and the Board would be kept aware of any impacts on strategic aims.

6. **Opportunity for committee chairs or IJB leads to highlight material items for awareness.**

- **Finance and Resources Committee** - The Board noted that a report on the Biodiversity and Climate Change Assessment for NHS Lothian Estate had been considered by Finance and Resources Committee at its meeting on 10 March 2021 and several recommendations were being taken forward. This report detailed the ground breaking work between the Board and the Edinburgh and Lothians Health Foundation to look at greenspace, the wider wellbeing agenda and how the Board uses its 94 estate sites across the Lothians.
- **Healthcare Governance Committee** - The Board noted that Healthcare Associated Infection was considered at every Healthcare Governance Committee meeting and that any findings from the investigation into the Queen Elizabeth Hospital in Glasgow would be reviewed and considered

from a NHS Lothian point of view with any consequences coming back to the Board following Healthcare Governance Committee discussion.

7. NHS Lothian Board Performance Paper

- 7.1 Mr Crombie outlined the report recommending that the Board discuss and review the current performance position of key metrics relevant to the Lothian Performance Recovery Programme and Remobilisation Plans.
- 7.2 The Board noted that this was the first iteration of the new style report based on discussions held at the Planning, Performance and Development Committee on 3 March 2021. Mr Crombie stated that these were a very targeted set of indicators and there was much more performance data available.
- 7.3 The Board discussed the pre-Covid19 situation noting that some capacity and demand issues existed before the pandemic; remobilisation strategy and the plan to October 2021 was also discussed. The report also indicated other trend diagnostics which would be developed in future reports.
- 7.4 The Board recognised the positive impact of the use of external Spire capacity and Mr Crombie confirmed that work was ongoing to extend these arrangements to March 2022.
- 7.5 There was also discussion around the challenges with face to face consultations in mental health and psychotherapies; concerns about digital poverty and equity of access; delayed discharges; the reporting of code 100s; the use of vector metrics to look forward and the Child and Adolescent Mental Health Services (CAMHS) performance. The Board noted that CAMHS performance and targets remained within the Corporate Objectives to maintain the Executive Team's focus.
- 7.6 Mr Crombie highlighted that work on the ambition to schedule unscheduled care would continue and that the Planning, Performance and Development Committee would continue to get into the detail around intelligence and indicators, including social-economic.
- 7.7 The Board agreed the recommendations as detailed in the report:
- To acknowledge the supporting performance infrastructure in place which provides formal assurance on a wider set of metrics aligned to Board priorities through existing committees.
 - To recognise the performance challenges detailed in this paper including; exacerbated pre-existing performance issues and dips in performance following the impact of Covid-19 and current measures.
 - To consider the clinical reprioritisation exercise undertaken on all inpatient and day case waiting list patients (circa. 14,500 patients) and the focus on maintaining and improving performance in order of clinical priority and longest routine waits.
 - To note this is the first iteration of a new performance reporting structure and the inclusion of dynamic performance targets (for metrics where

Annual Operational Plan targets are not pre-set) whilst NHS Lothian moves through its remobilisation phase.

- That if further deeper dives are requested by the Board, these are addressed in separate reports to maintain the structure of the core performance report.

8. NHS Lothian Did Not Attend Policy

8.1 Ms Campbell introduced the report to reassure the Board that NHS Lothian continued to follow the Scottish Government Waiting Times Guidance for patients who do not attend (DNA) for treatment.

8.2 The Board discussed the impact potential on people who did not attend and whether these people appeared elsewhere in the system and contributed to front door acuity. It was recognised that the policy did not apply to people not attending for Covid19 vaccination appointments.

8.3 The Board agreed that the Healthcare Governance Committee would be an appropriate place to consider who was not attending appointments and the health inequalities impact around this. This approach would be added to the recommendations within the report.

8.4 The Board agreed to the following recommendations:

- To acknowledge that NHS Lothian is in line with national guidance with regards to the management of patient who do not attend appointments.
- To take significant assurance that NHS Lothian's Waiting Times Standard Operating Procedures are readily accessible to all staff and appropriate training is in place.
- To recognise the Waiting Times Governance processes in place to provide assurance that the national and local guidance is being adhered to.
- To acknowledge that the processes in place in CAMHS and Psychological Therapies services are in line with NHS Lothian and Scottish Government guidance.

9. COVID Vaccination Performance

9.1 Mr Small provided an update to the Board on the Covid19 vaccination programme. Mr Small reported that the paper referred to two aspects that were of concern, these were the perceptions around NHS Lothian's vaccination performance and vaccine supply. The Board noted that the performance was skewed due to the large under 50 years old population in the Lothians and once this was excluded the performance moved to middle of the pack. In relation to vaccine supply NHS Lothian would receive 14.95% of the total vaccine supply for Scotland based on its over 50-year-old population. However, it was recognised that vaccine supply was subject to frequent fluctuations. Workforce and physical capacity were other areas to be aware of.

- 9.2 Mr Small also confirmed that NHS Lothian policy was to not mix vaccines and that people would receive the same vaccine for their first and second dose.
- 9.3 The Board discussed the efforts to improve communication with those not attending for vaccination appointments and work to follow up with those who do not attend and recent issues around appointments issued and people turning up when sites were closed. It was recognised that this had been a National Service Scotland administrative error where appointments should not have been given out.
- 9.4 The Board noted that the logistical challenge of attending vaccination sites may also be contributing to non-attendance. Mr Small stated that this had been picked up early in the vaccination programme for Edinburgh with local clinics being deliberately sited in areas of deprivation, however the Mass Vaccination Centres were allocated through a national system which could not guarantee close to home appointments and would provide the earliest slot rather than closest to home. Work to improve this was ongoing but people did have the option to accept or phone to change appointments.
- 9.5 The Board also noted that feedback on experiences was being captured from those attending for vaccination as it was likely this would be an ongoing vaccination programme and this feedback would inform future learning to help to improve people's experiences.
- 9.6 The Chair highlighted the great achievements by Mr Small, others involved in the vaccination programme and those delivering the vaccine on the frontline to getting the NHS Lothian vaccination programme to the stage where it now was at.
- 9.7 The Chair added that this would be Mr Small's final Board meeting before retiring and recorded thanks and appreciation to him for his performance and the work he had done for NHS Lothian throughout his career and not just over the last 12 months of the pandemic.
- 9.8 The Board noted the update on the Covid vaccination programme performance and noted that NHS Lothian's reported performance against the whole eligible population was skewed by several issues and that NHS Lothian's performance against the cohorts offered vaccination so far is better than reported.

10. Covid19 and Inequalities

- 10.1 Ms Dee provided a second briefing paper to the Board on the unequal impacts of Covid19 across the Lothian population which have further exacerbated health inequalities. The briefing paper focused on emerging evidence about the social impacts of Covid19 and the associated health impacts. The paper also highlighted opportunities for the Board to address these inequalities as part of its Covid19 remobilisation and recovery planning.

- 10.2 The Board discussed the anchor institution approach as part of strategic framework; working with community planning partners; involvement of Integration Joint Boards and national and UK data sources. It was recognised that it was important that a joined-up data driven approach was developed.
- 10.3 The Board also discussed academic support in partnership with universities; Public Health team restructuring and resources; learning from Wigan and Preston work around whole community economics; work with the Edinburgh Poverty Commission and the importance of signing up to the Climate Commission as part of NHS Lothian's core business.
- 10.4 The Board agreed to note the following from the report:
- The findings of the COVID-19 and Inequalities in Lothian report
 - The development of an Anchor Institution approach for NHS Lothian
 - The development of Public Health locality work plans with particular focus on COVID-19 mitigation
 - The development of a Lothian wide survey during 2021 to measure the wider
 - impacts that the pandemic has had on the health of the population.

11. Lothian Strategic Development Framework Architecture

- 11.1 Mr Briggs introduced the report recommending that the Board agrees the architecture that will underpin the approach toward the development of the NHS Lothian Strategic Development Framework. This had been outlined at the Planning, Performance, and Development Committee of 3 March 2021.
- 11.2 The Board discussed the assumptions as outlined in the report, in particular the assumption of starting with large waiting lists. Mr Briggs clarified that these assumptions were for discussion, however, there were some waiting lists causing real distress and it would be important to focus on the right ones going forward. It would also be important to consider other stakeholders and Scottish Government views in this as well as observing the Integration Joint Boards roles in this work.
- 11.3 It was recognised that the Strategic Development Framework had to be co-produced in collaboration with all partners otherwise this would not be achieved in 12 months.
- 11.4 The Board agreed to accept the recommendations in the paper:
- To note the agreement of the Planning, Performance, and Development Committee to the broad direction and themes of the NHS Lothian Strategic Development Framework;
 - To note the governance arrangements, which build on existing governance rather than a new design;
 - To agree to seek formal agreement from our partner Integration Joint Boards to their support of and collaboration in this process;
 - To agree to commission external support for public engagement and consultation

12. Engagement Framework

- 12.1 Ms Mackay introduced the report updating the Board on progress in NHS Lothian's approach to public engagement and to seek the Board's agreement that the Public Engagement Framework would strengthen the role of engagement in shaping the development of services.
- 12.2 The Board recognised that this proactive work would be resource intensive to do properly and engage people in a meaningful way. There would also be a need for collaboration with Integration Joint Board and others.
- 12.3 Mr Malzer made the point that the aspiration was to move from consultation to get senior colleagues in the organisation to think inspirationally about engagement and highlighted that recent Scottish Government guidance would help prepare the Board for that move.
- 12.4 The Board agreed to the recommendations in the paper:
- To accept the Public Engagement Framework as a source of moderate assurance of a shared commitment to ensure consistent, high quality public engagement in shaping services across the Lothian-wide system.
 - To note the Framework will assist in ensuring compliance with the recently published (March 2021) updated Scottish Government guidance: Community Engagement and Participation Guidance for NHS Boards, IJBs and Local Authorities – 'Planning with People' which replaces Chief Executive letter (CEL) 4 2010 for NHS Boards. The updated guidance applies not just to NHS Boards, but also, as evidenced in the title, to Integration Joint Boards and Local Authorities.

13. NHS Lothian Corporate Objectives 2021/2022

- 13.1 Mr Campbell advised the Board that the attached Corporate Management Team (CMT) objectives 2021-22 had been discussed at the Planning, Performance and Development Committee (PPDC) and that alterations had been made based on feedback received. The objectives were now before the Board for approval.
- 13.2 The Board agreed to approve the CMT Objectives 2021-22 and acknowledged that these would be used to help set Directors objectives and that a half year review would take place along with an end of year report.

14. February 2021 (Month 11) Financial Position

- 14.1 Mrs Goldsmith provided an update to the Board on the financial position at Period 11 and NHS Lothian's year-end forecast position. The Board agreed to accept the report as a source of significant assurance that NHS Lothian will achieve a breakeven outturn this financial year.

15. NHS Lothian 5-year Financial Outlook and Outline Plan 2021/2022

- 15.1 Mrs Goldsmith outlined the Financial Plan for 21/22 which had been endorsed by the Finance and Resources Committee. The Board noted the requirement to set budgets for the delegated functions of the Integration Joint Boards (IJBs) for 2021/22 and the outline plan presented at this stage will form the basis of a formal allocation of budgets to the IJBs. Mrs Goldsmith highlighted the ongoing uncertainty around expenditure flow for the coming year and pointed out the separation of the core financial position and that which relates to Covid19 expenditure.
- 15.2 The Board discussed the impact of staff pay awards; the Board's core position gap; acute drugs forecast; the impact of Covid19 and caution around an increasing reliance on non-recurring savings.
- 15.3 The Board agreed the recommendations in the report:
- To approve the Financial Plan as a basis for opening budgets only and submit to Scottish Government as required.
 - To acknowledge that, based on the latest information available at the time, the Finance & Resources Committee accepted limited assurance that NHS Lothian was able to deliver a balanced Financial Plan for 2021/22.
 - To endorse the allocation of resources agreed by the Finance & Resources Committee for the purposes of budget setting.

16. Corporate Risk Register

- 16.1 Miss Gillies introduced the report providing an update on the NHS Lothian's Corporate Risk Register for assurance.
- 16.2 The Board noted that review and discussion of the risks was underway and the risks had been categorised into three different groups – remove, review or stay. It was recognised that some risks had been on the register for a long time and it was no pertinent to consider these given recent changes due to the Covid19 pandemic.
- 16.3 There was a new process being followed where the Corporate Risk Register would be considered by the Corporate Management Team before coming to the Board. This gave the risk handler and owner a greater focus and made handling of the risks more agile. The outcome from the overall review would be brought back to the Board.
- 16.4 The Board agreed to the recommendations in the paper:
- To approve the Corporate Management Team recommendations for individual risks on the Corporate Risk Register as set out in Table one.
 - To note the scope of the Internal Risk Management Audit 2021.

17. RHCYP, DCN & CAMHS Project Update

- 17.1 Mrs Goldsmith confirmed that the remaining services had now completed migration to the new hospital. The Board noted that the Scottish Government Oversight Board final meeting would be on 8 April 2021. Mrs Goldsmith expressed her thanks to the team involved in getting to this position. The Chair added her appreciation to Scottish Government colleagues in particular Ms Fiona McQueen and Ms Mary Morgan for their contribution to achieving such a fantastic facility which Board members would look forward to visiting when restrictions allow.

18. Any Other Business

- 18.1 There was no other business.

19. Reflections on the Meeting

- 19.1 **Mr M Ash and Mrs A Mitchell** - The Chair expressed her personal thanks to Mr Ash and Mrs Mitchell for agreeing to stay on the Board beyond the end of their terms of office last summer, so the Board did not lose two such experienced Board members during the pandemic.
- 19.2 The Board recognised the contributions and range of responsibilities covered by Mr Ash and Mrs Mitchell over the past eight years.
- 19.3 Mrs Mitchell had been heavily involved with the Staff Governance Committee, cultural change, patient safety walk rounds and had been the first whistleblowing champion as well as being part of the team that built the Board's Speak Up service. Mrs Mitchell had also served on West Lothian Community Health and Care Partnership, the Integration Joint Board, the West Lothian Stakeholder Group and the Acute Hospitals Committee.
- 19.4 Mr Ash had also been involved with Community Health and Care Partnerships and the Integration Joint Board and had an ongoing interest in integration governance. Mr Ash had also chaired the Audit and Risk Committee during a difficult phase as well as chairing the Charitable Funds Committee through the early stages of the Pandemic.
- 19.5 The Board formally recorded their appreciation to both Mrs Mitchell and Mr Ash and wished them both well with their future endeavours.

20. Next Board Meeting

- 20.1 The next Board meeting would be held on 23 June 2021. The June Board meeting would start at 10:30am as there would be a Trustees Meeting first at 9:30am to consider the Foundation Annual Accounts.

21. Standing Order 5.23 Resolutions to take Items in Closed Session

- 21.1 The Board agreed to invoke Standing Order 5.23 to allow a meeting of Lothian NHS Board to be held in Private. The reason for this was due to the commercial and confidential nature of the business to be discussed.

Chair's Signature

Date 23-06-21

Esther Robertson
Interim Chair – Lothian NHS Board