Lothian NHS Board

NHS Lothian Headquarters
Waverley Court
4 East Market Street
Edinburgh
EH8 8BG
www.nhslothian.scot

Date 3 November 2026
Your Ref
Our Ref 12014

Enquiries to Richard Mutch
Extension 35687
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richard.mutch@nhs.scot

Dear

FREEDOM OF INFORMATION – CHIEF EXECUTIVES DIARY

I write in response to your request for information in relation to the Chief Executives diary.

Question:

- From 1 September 2024 to 30 September 2026,
  1. Diary/schedule for Professor Caroline Hiscox for any meetings with the First Minister and/or the Cabinet Secretary for Health.
  2. Any briefing headers or short descriptions accompanying the diary entry (not the full briefing unless easily retrievable).
  3. If any diary entry was cancelled, rescheduled, or moved, please confirm this and provide the original entry where held.

Answer:

Meeting	Date
First Minister: NHS Waiting Times Delivery Group	7/01/25 21/01/25 18/02/25 25/02/25 18/03/25 25/03/25 29/04/25 6/05/25 17/06/25 5/08/25 26/08/25 7/10/25 28/10/25 18/11/25 25/11/25 2/12/25 16/12/25 6/01/26

	13/01/26 17/02/26 3/03/26 10/03/26 17/03/26 11/06/26 25/06/26 30/07/26 10/09/26
Cabinet Secretary	5/12/25 20/08/26
Cabinet Secretary: Melville House	26/02/25
Cabinet Secretary, Chair and Vice Chair of NHS Chairs and NHS Chief Executives Groups	9/10/24
Cabinet Secretary & Board Chief Executives	3/09/26

I hope the information provided helps with your request.

If you are unhappy with our response to your request, you do have the right to request us to review it. Your request should be made within 40 working days of receipt of this letter, and we will reply within 20 working days of receipt. If our decision is unchanged following a review and you remain dissatisfied with this, you then have the right to make a formal complaint to the Scottish Information Commissioner within 6 months of receipt of our review response. You can do this by using the Scottish Information Commissioner's Office online appeals service at www.itspublicknowledge.info/Appeal. If you remain dissatisfied with the Commissioner's response you then have the option to appeal to the Court of Session on a point of law.

If you require a review of our decision to be carried out, please write to the FOI Reviewer at the email address at the head of this letter. The review will be undertaken by a Reviewer who was not involved in the original decision-making process.

FOI responses (subject to redaction of personal information) may appear on NHS Lothian's Freedom of Information website at: https://org.nhslothian.scot/FOI/Pages/default.aspx

Yours sincerely

ALISON MACDONALD
Executive Director, Nursing
Cc: Chief Executive