

Dear

## FREEDOM OF INFORMATION – PENICUIK HEALTH CENTRE

I write in response to your request for information in relation to Penicuik Health Centre, and also referring to our response to your previous request for information, reference: 10275.

### Question:

1. During our conversations with NHS Facilities we have been advised they do not hold vital information that has led to problems in agreeing our shared understanding and being able to move forward. I attach a NHS document from November 2006 detailing the current arrangement and invoices relating to this. Specifically the long standing reimbursement process set up by NHS Lothian. I would be grateful if you can confirm if you also hold this information.
2. Finally I appreciate the resource challenges to review the information you have but must stress this shouldn't be a reason to not provide information you hold relating to Penicuik Health Centre. This sounds an issue due to you not having resource available and the approach taken to document information about General Practice sites. While it is frustrating to receive this answer, I would offer if it would be helpful for us to provide resource to manually search for the information about Penicuik Health Centre?

### Answer:

Thank you for your email of 24 October 2025 in which you seek confirmation on the information we hold with specific reference to Question 2 in the FOI response letter of 1 October 2025 (ref. 10205)

In that letter, we perhaps did not provide full clarity in responding to your question about information held since 1985. As mentioned, invoices and financial documents are held for seven years, which complies with NHS Scotland's records retention policy and meets legal requirements for financial records. The responses to other questions in the letter of 1 October provide information relating to FM costs during the seven year period.

With reference to the summary schedules and copy of invoices you provided, covering financial years 2008/09 to 2012/13, I confirm receipt of this information. Having now searched our financial records, I can confirm that NHS Lothian did not hold this information in our records. Our earliest records contain three invoices, which I assume you will have, dated 10 March 2014, 11 March 2015, and 24 March 2016, and noted as Annual / Standard charges. These cover the three financial years 2013/14, 2014/15, and 2015/16, respectively

and are each for the value of £521.88, replicating earlier annual charges from financial year 2010/11.

Overall, and apart from the responses to other questions in the 1 October letter, I can confirm that in relation to the analysis and invoices you provided, we do not hold any records prior to 2012/13, other than those you have provided, we do not hold any records to support the charges during 2013/14 to 2015/16, other than the invoices mentioned, and we do not hold any schedules or invoices similar to those you provided for any subsequent financial years until 2024 when the SLA transition arrangements were initiated.

As a result, after financial year 2015/16, it appears that NHS Lothian has not invoiced Penicuik Health Centre for any Facilities Management costs. We can now confirm after review of our records that no further information is held.

I hope the information provided helps with your request.

If you are unhappy with our response to your request, you do have the right to request us to review it. Your request should be made within 40 working days of receipt of this letter, and we will reply within 20 working days of receipt. If our decision is unchanged following a review and you remain dissatisfied with this, you then have the right to make a formal complaint to the Scottish Information Commissioner within 6 months of receipt of our review response. You can do this by using the Scottish Information Commissioner's Office online appeals service at <https://www.foi.scot/appeal>. If you remain dissatisfied with the Commissioner's response you then have the option to appeal to the Court of Session on a point of law.

If you require a review of our decision to be carried out, please write to the reviewer at the address at the top of this letter. The review will be undertaken by a Reviewer who was not involved in the original decision-making process.

FOI responses (subject to redaction of personal information) may appear on NHS Lothian's Freedom of Information website at: <https://org.nhslothian.scot/FOI>

Yours sincerely

**ALISON MACDONALD**  
**Executive Director of Nursing Midwifery and AHPs**  
Cc: Chief Executive