

Date 27/11/2025
Your Ref
Our Ref 10771

Enquiries to Richard Mutch
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Dear

FREEDOM OF INFORMATION – BOARD MEMBERSHIP

I write in response to your request for information in relation to NHS Lothian Board membership.

Question:

1. *Who were the Council's representative(s) from the period 01.08.2024 to present day?*

Answer:

Information on NHS Lothian Board membership is available on the Board's website and via its published Annual Accounts for past financial years. Links here:

<https://org.nhslothian.scot/lothiannhsboard/board-members/>
<https://org.nhslothian.scot/keydocuments/financial/>

This information is exempt under Section 25 of the Freedom of Information (Scotland) Act 2002 - Information otherwise accessible

(1) Information which the applicant can reasonably obtain other than by requesting it under section 1(1) is exempt information.

For clarity, the stakeholder non-executive members nominated by Edinburgh City Council to serve on the NHS Lothian Board for the specified period were:

- 09/06/22 – 30/09/24: Cllr Stephen Jenkinson
 - Start date reflects when the appointment was approved by the Cabinet Secretary for Health & Social Care
- 01/11/24 – 08/05/25: Cllr Margaret Graham
 - Start date reflects when the appointment was approved by the Cabinet Secretary for Health & Social Care
 - End date reflects the date ECC formally reviewed its appointments to external bodies and agreed to replace Cllr Graham with Cllr Griffiths.
- 09/05/25 – 08/10/25: Position vacant
 - The vacancy period is explained by a delay in obtaining membership of the PVG Disclosure Scheme for Cllr Griffiths.

Headquarters
Mainpoint
102 West Port
Edinburgh EH3 9DN

Chair Professor John Connaghan CBE
Chief Executive Professor Caroline Hiscox
Lothian NHS Board is the common name of Lothian Health Board

- New requirements under the Disclosure (Scotland) Act 2020 and communicated to NHS Boards via [DL\(2025\)03](#) are that all NHS Board Chairs, Non-Executive, Executive and Stakeholder members must be members of the PVG Scheme for both children and vulnerable adults.
- 09/10/25 – present: Cllr Joan Griffiths
 - Start date reflects when the appointment was approved by the Cabinet Secretary for Health & Social Care
 - Delay in appointment was due to new statutory requirements to undertake PVG disclosure checks for all NHS board members, prior to appointment.

Question:

2. *What were the dates of the board meetings and what was the attendance record by representatives in answer 1.*

Answer:

NHS Lothian Board meeting dates are available online, including all public Board papers and approved minutes: <https://org.nhslothian.scot/lothiannhsboard/board-papers/>. The approved minutes of Board meetings provide an ongoing record of each member's attendance.

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The record of attendance by the Edinburgh City Council stakeholder non-executive member at NHS Lothian Board meetings from 01/08/24 is as follows:

Date of NHS Lothian Board meeting	Attended by Edinburgh City Council stakeholder non-executive (Y/N)
14/08/24	Yes
10/10/24	No
04/12/24	Yes
05/02/25	No
16/04/25	Nn
25/06/25	No (position was vacant)
08/10/25	No (position was vacant)

Question:

3. *How much has each representative been paid as a member of the NHS Lothian Board?*

Answer:

Remuneration rates for non-executive members of NHS boards are governed under the Scottish Government's Public Sector Pay Policy, and communicated to NHS boards via the following Director's Letters (DLs):

- 2024/25: <https://www.publications.scot.nhs.uk/publication/8331> (£225 per day)
- 2025/26: <https://www.publications.scot.nhs.uk/publication/8418> (£276 per day)

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Non-executive stakeholder members on the NHS Lothian Board are remunerated at the baseline level specified by the Scottish Government, which provides for a time commitment of 52 days per year or an average of 8 hours per week.

The Chair of the NHS Board has discretion to allocate additional remuneration for non-executive board members to reflect additional responsibilities assigned beyond the baseline commitment (e.g., Committee Chair or IJB Lead roles). No such additional remuneration was provided to the Edinburgh City Council stakeholder non-executive member during the period specified.

Question:

4. *Has there been any communication on issues of attendance or non-attendance by the representatives in answer 1.*

Answer:

We hold no records that specifically detail communications with the ECC stakeholder non-executive board members regarding their attendance or non-attendance at NHS Lothian Board meetings. All board members are encouraged and expected to attend scheduled board meetings or to submit apologies in advance when attendance is not possible. The Board Chair maintains regular contact with non-executive board members and has the opportunity to discuss any concerns around attendance, if they arise.

Question:

5. *Any other relevant information available.*

Answer:

None.

I hope the information provided helps with your request

If you are unhappy with our response to your request, you do have the right to request us to review it. Your request should be made within 40 working days of receipt of this letter, and we will reply within 20 working days of receipt. If our decision is unchanged following a review and you remain dissatisfied with this, you then have the right to make a formal complaint to the Scottish Information Commissioner within 6 months of receipt of our review response. You can do this by using the Scottish Information Commissioner's Office online appeals service at www.itspublicknowledge.info/Appeal. If you remain dissatisfied with the Commissioner's response you then have the option to appeal to the Court of Session on a point of law.

If you require a review of our decision to be carried out, please write to the FOI Reviewer at the email address at the head of this letter. The review will be undertaken by a Reviewer who was not involved in the original decision-making process.

FOI responses (subject to redaction of personal information) may appear on NHS Lothian's Freedom of Information website at: <https://org.nhsllothian.scot/FOI/Pages/default.aspx>

Yours sincerely

ALISON MACDONALD
Executive Director, Nursing
Cc: Chief Executive