

Date 08/07/2025
Your Ref
Our Ref 10224

Enquiries to Richard Mutch
Extension 35687
Direct Line 0131 465 5687
loth.freedomofinformation@nhs.scot
richard.mutch@nhs.scot

Dear

FREEDOM OF INFORMATION – CONTRACT REGISTER

I write in response to your request for information in relation to NHS Lothian contract registers.

Question:

1. Contract Register

Please provide a **complete and current extract** of your organisation's **contract register** or equivalent database. We are not asking you to compile new information or manually populate missing fields – we simply request the register in its **existing form**, preferably in **Excel or CSV format**.

Where available, we are particularly interested in the following fields (though this is not a strict requirement):

- Contract Title
- Supplier Name
- Estimated Spend (Total or Annual)
- Contract Duration and Total Period (including extensions)
- Contract Start and Expiry Dates
- Review Date
- Contract Description
- Contract Owner (Name, Job Title, Contact Details if available)
- Contract Notes
- Managing Department
- Award Date
- Participating Organisations
- Procurement Category
- Framework or Tender References
- Central Purchasing Body
- Classification Codes (CPV, Pro-Class, etc.)

Please don't spend time populating these fields if they aren't readily available – we welcome receiving the raw register as it exists in your system.

Headquarters
Mainpoint
102 West Port
Edinburgh EH3 9DN

Chair Professor John Connaghan CBE
Chief Executive Professor Caroline Hiscox
*Lothian NHS Board is the common
name of Lothian Health Board*

Answer:

[Buyer View - Public Contracts Scotland](#)

This information is exempt under Section 25 of the Freedom of Information (Scotland) Act 2002
- Information otherwise accessible

(1) Information which the applicant can reasonably obtain other than by requesting it under section 1(1) is exempt information.

Question:

2. Total Number of Active Contracts

Please confirm the total number of contracts currently listed as active.

Answer:

[Buyer View - Public Contracts Scotland](#)

This information is exempt under Section 25 of the Freedom of Information (Scotland) Act 2002
- Information otherwise accessible

(1) Information which the applicant can reasonably obtain other than by requesting it under section 1(1) is exempt information.

Question:

3. Procurement Strategy (2025/2026)

Please provide your organisation's Procurement Strategy for 2025/2026.

- If this is part of a multi-year strategy (e.g., 2024–2028), please provide the most recent version covering 2025/2026 or indicate when this will be available.
- If any parts are redacted, please identify the redacted sections and the reason.

Answer:

[NHS-Lothian-Procurement-Strategy-2023-2028-V2.1-1.pdf](#)

This information is exempt under Section 25 of the Freedom of Information (Scotland) Act 2002
- Information otherwise accessible

(1) Information which the applicant can reasonably obtain other than by requesting it under section 1(1) is exempt information.

Question:

4. Contact Information

If possible, please provide the name, job title, phone number, and email address for the following roles:

- a. Responsible officer for API access or data sharing (if applicable)
- b. Individual managing the contract register
- c. Finance Director
- d. Head/Director of Procurement or Purchasing

- e. Head/Director of ICT
- f. Head of Estates and Facilities
- g. Relevant Committee Member, Councillor, or Board Member for Procurement/Finance

Answer:

a.	Not applicable
b.	Procurement Department
c.	Craig Marriott – Director of Finance
d.	A Hay - Deputy Head of Procurement
e.	David Stibbards - Director of Digital & IT
f.	Morag Campbell - Director of Estates & Facilities
g.	Craig Marriott – Director of Finance

I hope the information provided helps with your request.

If you are unhappy with our response to your request, you do have the right to request us to review it. Your request should be made within 40 working days of receipt of this letter, and we will reply within 20 working days of receipt. If our decision is unchanged following a review and you remain dissatisfied with this, you then have the right to make a formal complaint to the Scottish Information Commissioner within 6 months of receipt of our review response. You can do this by using the Scottish Information Commissioner's Office online appeals service at www.itspublicknowledge.info/Appeal. If you remain dissatisfied with the Commissioner's response you then have the option to appeal to the Court of Session on a point of law.

If you require a review of our decision to be carried out, please write to the FOI Reviewer at the email address at the head of this letter. The review will be undertaken by a Reviewer who was not involved in the original decision-making process.

FOI responses (subject to redaction of personal information) may appear on NHS Lothian's Freedom of Information website at: <https://org.nhsllothian.scot/FOI/Pages/default.aspx>

Yours sincerely

ALISON MACDONALD
Executive Director, Nursing
Cc: Chief Executive