

Date 16/06/2025
Your Ref
Our Ref 10118

Enquiries to Richard Mutch
Extension 35687
Direct Line 0131 465 5687
loth.freedomofinformation@nhs.scot
richard.mutch@nhs.scot

Dear

FREEDOM OF INFORMATION – PRINTING COSTS

I write in response to your request for information in relation to printing costs.

Question:

For each of the last financial year, please provide:

1. A list of all printed patient information documents, including:
 - The title or subject of each document
 - The department or clinical service associated with it
 - The number of copies printed (if available)
 - The format/size of each item (e.g. A4 single sheet, A5 booklet, folded leaflet)
 - Whether it was printed in colour or black and white
2. Any tracking system, database, or document list used by the Patient Information Team or Clinical Documentation Team to record and approve these items for printing.
3. If a full list isn't available, I'd be grateful for a representative sample from high-volume areas such as surgery, medicine, or paediatrics etc

Answer:

Please see responses below to each question, plus attachments giving breakdown of spend for each financial year. Each spreadsheet also has a Pivot which allows Interactive Analysis focused on Areas / Departments in Lothian.

The title or subject of each document	Title of each document is in Column B .
The department or clinical service associated with it	Department or Clinical Service associated with document is in Column G ***This information is taken directly from the data from the system and is accurate based on who is

Headquarters
Mainpoint
102 West Port
Edinburgh EH3 9DN

Chair Professor John Connaghan CBE
Chief Executive Professor Caroline Hiscox
Lothian NHS Board is the common name of Lothian Health Board

	ordering each document but may still need reviewed / double checked before contacting departments to make a decision on whether to change to digital.
The number of copies printed (if available)	Number of copies printed confirmed in Column F .
The format/size of each item (e.g. A4 single sheet, A5 booklet, folded leaflet)	The full printing specification is not readily available since it is linked to the Printers Quotation Reference logged on the system. The reason for this is the system limits the number of characters permitted so we prioritise information such as the Title of Document. The majority of documents do however include this information (A4, A5, Leaflet, Booklet etc) and this can be found in the Title / Description in Column B .
Whether it was printed in colour or black and white	The majority of documents are printed Black and White but whenever colour is printed this is included in the description. If the Title or Subject does not specify colour printing it can be assumed that the document is printed Black and White - this information is detailed in Column B .
Any tracking system, database, or document list used by the Patient Information Team or Clinical Documentation Team to record and approve these items for printing.	Within Procurement we maintain a Print Register which logs all printed Documents across Lothian Health Board. The Register logs all information for each document including who the Owner of the Document is and when it was approved by the Clinical Documentation Team or Patient Information Team. Only Procurement have access to and maintain the Print Register.
If a full list isn't available, I'd be grateful for a representative sample from high-volume areas such as surgery, medicine, or paediatrics etc	<p>The list for each Financial Year is in order of highest spend and the Department who primarily orders is detailed in Column G.</p> <p>We also added a separate tab in each spreadsheet titled Analysis Of Area Spend and this lists total copies printed plus total spend across all areas. We set this up as a PIVOT Table which will allow interactive analysis of spend for each area.</p>

I hope the information provided helps with your request.

If you are unhappy with our response to your request, you do have the right to request us to review it. Your request should be made within 40 working days of receipt of this letter, and we will reply within 20 working days of receipt. If our decision is unchanged following a review and you remain dissatisfied with this, you then have the right to make a formal complaint to the Scottish Information Commissioner within 6 months of receipt of our review response. You can do this by using the Scottish Information Commissioner's Office online appeals service at www.itspublicknowledge.info/Appeal. If you remain dissatisfied with the Commissioner's response you then have the option to appeal to the Court of Session on a point of law.

If you require a review of our decision to be carried out, please write to the FOI Reviewer at the email address at the head of this letter. The review will be undertaken by a Reviewer who was not involved in the original decision-making process.

FOI responses (subject to redaction of personal information) may appear on NHS Lothian's Freedom of Information website at: <https://org.nhsllothian.scot/FOI/Pages/default.aspx>

Yours sincerely

ALISON MACDONALD
Executive Director, Nursing
Cc: Chief Executive
Enc.

CODE ON SYSTEM	TITLE / DESCRIPTION	TOTAL SPEND	UNIT OF MEASURE	QUANTITY ORDERED	TOTAL COPIES PRINTED	DEPARTMENT WHO PRIMARILY ORDERS
LOT2039	You And Your Anaesthetic Patient Information Leaflet- 12pp A4,Non Contract-CV	£2,980.00	250	20	5000	Rie Pre-op Assessment
LOT270	Induction of Labour Booklet 12pp A4 Self Cover V3.1,Non Contract-CV	£2,156.00	200	22	4400	Com - East Lothian Community
LOT116	Nourishing Ideas Leaflet 100gsm May19 Version,Non Contract-CV	£2,049.00	250	47	11750	Dietetics Community
LOT371	Preparing for your Operation ? Day Surgery RIE - 12pp A5 (Self Cover) Blue Offset 80gsm (Quotation 112531),Non	£1,584.00	250	16	4000	Rie Pre-op Assessment
LOT1144	Enhanced Recovery After Surgery (ERAS) - Patient Diary 40pp + 4pp (Throwout On Back Cover) - June 2022,Non	£1,285.00	250	2	500	Wgh - Surg Pre-admssion Clinic
LOT291	Caring For Your Baby at Night - Black And White,Non Contract-CV	£1,272.00	100	53	5300	Sjh - Ward 11 Obstetrics
LOT2138	WGH Abdominal Surgery Having a General Anaesthetic Leaflet 8pp A5 (Self Cover) - June 2022,Quote 125164	£1,263.00	250	12	3000	Wgh - Surg Pre-admssion Clinic
LOT1559	COLOUR Healthy Bladder Care Patient Information Lealet A5 Colour,Non Contract-CV	£1,240.00	250	10	2500	Comm Nurse Base Inco
LOT874	Breast Surgery Discharge Booklet,Non Contract-CV	£1,020.00	600	6	3600	Wgh - Ward 6 Breast Ward
LOT337	Building a Happy Baby Booklet Colour,Non Contract-CV	£942.08	200	32	6400	Com - East Lothian Community
LOT2139	WGH Abdominal Surgery Day of Surgery Leaflet 8pp A5 (Self Cover) - June 2022,Quote 125165	£883.00	250	8	2000	Wgh - Surg Pre-admssion Clinic
LOT1964	Maternity Information Leaflet 4pp A4 - White Bond 100gsm (Quotation 112491),Non Contract-CV	£871.20	300	9	2700	Rie - Womens Service Admin
LOT2137	WGH Abdominal Surgery Fit For Surgery Leaflet 12pp A5 (Self Cover) - June 2022,Quote 125163	£797.60	250	6	1500	Wgh - Surg Pre-admssion Clinic
LOT2489	When Someone Has Died Leaflet - A5 V1,Quote 126842	£770.00	1000	10	10000	Loanesk Ward
LOT2017	West Lothian Community Wellbeing Hub Initial Contact Assessment Form A4 90gsm V2.0 (Quote 114272),Non Cor	£710.50	200	10	2000	WI Mental Health Hub
LOT645	CT Scanning Leaflet WGH A5 80gsm - June 2022,Quote 124982	£697.97	1000	13	13000	Wgh - Radiology
LOT364	Blepharitis Information Leaflet,Non Contract-CV	£678.00	1200	3	3600	Outpatients Paep
WLT720A	Patient Information Sheet (Childrens Ward) (West Lothian Use Only),Non Contract-CV	£660.00	1000	6	6000	Sjh - Paediatrics
LOT552	Minor Operations under Local Anaesthetic ICP,Non Contract-CV	£648.00	50	6	300	Day Bed Suite
LOT967	Day Surgery - Orthaedic Unit Admission Booklet - 16pp A5 Portrait Self Cover (Quotation 112532),Non Contract-CV	£648.00	250	6	1500	Rie Pre-op Assessment
LOT1850	DCN CT Scanning RIE Patient Information Leaflet A5 150gsm Silk V1.0,Non Contract-CV	£620.00	1000	4	4000	Diagnostic Neuro-radiology
LOT2040	Your Spinal Anaesthetic Patient Information Leaflet - 8pp A4,Non Contract-CV	£615.00	250	6	1500	Rie Pre-op Assessment
LOT964	RHSC Day Case Short Stay Surgery Admission,Non Contract-CV	£552.00	200	4	800	Rhcyp - Crichton (surg Day)
LOT1851	DCN MRI Scanning RIE Patient Information Leaflet A5 150gsm Silk V1.0,Non Contract-CV	£547.34	1000	6	6000	Diagnostic Neuro-radiology
LOT1284	Your Health Visiting Service - Information for New Parents Booklet v3.0 (Dec 2021),Quote 123716	£497.75	500	11	5500	West Lothian East
LOT2314	Steroid Emergency Card (Adult) HIS July 2021,Quote Richard Brown	£496.00	1000	13	13000	Wgh - Ward 6 Breast Ward
LOT2484	Community Breastfeeding Support A6 Card (August 2022),Quote 126314	£408.00	500	17	8500	Sjh - Ward 11 Obstetrics
LOT1167	Community Hospitals Pink Daily Oral Care Plan 3 Monthly A4 Landscape V4.0,Quote 129473	£379.05	2500	7	17500	Dental Action Plan
LOT1076	Going Home From Hospital with Salbutamol Inhaler And Spacer A4 V3.0 (Oct 2022),Quote 127818	£360.00	500	6	3000	Rhcyp - Emergency Department
LOT2482	Having A Lumbar Puncture For Your Diagnosis Patient Information Leaflet V2.1 (August 2022),Quote 126261	£360.00	500	1	500	Rie - Acute Medical Unit
LOT2141	WGH Abdominal Surgery Pain Relief After Surgery Leaflet 12pp A5 (Self Cover) - June 2022,Quote 125168	£351.00	250	3	750	Wgh - Surg Pre-admssion Clinic
LOT2142	WGH Abdominal Surgery Going Home After Surgery Leaflet 12pp A5 (Self Cover) - June 2022,Quote 125169	£351.00	250	3	750	Wgh - Surg Pre-admssion Clinic
LOT1466	Breast and Post Mastectomy Radiotherapy Patient Guide v4.0 (Mar 2022),Quote 123539	£345.00	1000	1	1000	Wgh - Radiotherapy
LOT2083	Quit Your Way Assessment Form - 4pp A4,Non Contract-CV	£336.00	1000	4	4000	Qyw West Lothian
LOT1983	Ophthalmology What To Expect After Your Eye Injection A5 100gm V4.0 Patient Information Leaflet (Quote 114065)	£323.75	500	7	3500	Stj Ophthalmology
LOT612	You and Your Anaesthetic Booklet,Non Contract-CV	£301.00	200	14	2800	Rie - Pregnancy Support Centre
LOT2130	Postnatal Physiotherapy Advice And Rehabilitation Booklet - 24pp A5 (Self Cover),Non Contract-CV	£275.00	1000	1	1000	Physio - St Johns
LOT2431	Going Home with Nasogastric Feeding - 8pp A4 (Self Cover) - June 2022,Quote 124949	£259.20	50	6	300	Rie - Neonatal Unit
LOT2140	WGH Abdominal Surgery Getting Going After Surgery Leaflet 12pp A5 (Self Cover) - June 2022,Quote 125166	£234.00	250	2	500	Wgh - Surg Pre-admssion Clinic
LOT2347	Anxiety Booklet 2: Coping with Anxiety v1.0,Quote 123504	£232.00	50	5	250	WI Mental Health Hub
LOT658	Preparing for Your Operation DSC SJH,Non Contract-CV	£220.00	500	2	1000	Lauriston - Ent Outpatients
LOT2041	Epidural Pain Relief After Surgery Patient Information Leaflet - 8pp A4,Non Contract-CV	£205.00	750	2	1500	Rie Theatres Directorate
LOT912	Advice Following Surgical Procedure Dermatology A4 80gsm V2.1,Non Contract-CV	£203.00	1000	11	11000	Lauriston - Opd Derm
LOT1765	Intensive Home Treatment Team IHTT Medicines Supply Record A4 170gsm V1.0,Non Contract-CV	£202.00	100	7	700	Edinburgh Iht Team
LOT1798	Your Anaesthetic For Heart Operation 16pp A5 Self Cover A5 Portrait (Quotation 105362),Non Contract-CV	£200.00	400	1	400	Rie Theatres Directorate
LOT1210	Preventing Blood Clots in Pregnancy and After Birth V2,Quote 122714	£196.00	100	16	1600	Com - West Lothian Com Team 2
LOT117	Nourishing Drinks Leaflet 100gsm May19 Version,Non Contract-CV	£187.20	50	24	1200	Dietetics Community
LOT197	Getting To Know Me Leaflet 6pp A4 2013 Version Alzheimer Scotland *** on hold, please contact Procurement Print	£178.78	100	30	3000	Wgh - Ward 73 Moe
LOT2552	Trauma Orthopaedics - Your Journey Leaflet - 6pp 1/3A4 V1.0 (Oct 2022),Quote 127817	£177.50	50	10	500	Orthopaedics Directorate
LOT1070	Skin Care During After Radiotherapy,Non Contract-CV	£176.00	500	4	2000	Wgh - Radiotherapy
LHB2264	WGH Theatre Patient Care Plan,Non Contract-CV	£168.00	1000	2	2000	Main Theatre
LOT2357	Discharge Lounge Royal Infirmary of Edinburgh Tri-Fold Patient Leaflet (Mar 2022),Quote 123844	£158.00	1000	1	1000	Rie - Discharge Lounge
LOT2346	Anxiety Booklet 1: What Is Anxiety? v1.0,Quote 123503	£155.00	50	5	250	WI Mental Health Hub
LOT1305	Rainbow Pack Folder 2017,Non Contract-CV	£150.00	50	1	50	Pcip Community Treatment+care
LOT1842	Procedure Information Sheet Angiography/Angiogram A4 90gsm V1.0,Non Contract-CV	£146.65	100	40	4000	Rie - Cardiology Wards
LOT995	Spinal New Patient Leaflet,Non Contract-CV	£141.00	50	3	150	Orthotics Rie + Aah
LOT2349	Depression and Low Mood Booklet 2: How to Cope with Depression and Low Mood v1.0,Quote 123506	£139.20	50	3	150	WI Mental Health Hub

LOT2353	The Good Sleep Workshop v1.0,Quote 123511	£139.20	25	3	75	WI Mental Health Hub
LOT311	Autologous Sling Operation Patient Information,Non Contract-CV	£134.00	50	2	100	Rie - Cardiac Theatre Supplies
LOT2391	EVD Safety Bundle - 8pp A4 (Self Cover) - May 2022,Quote 124673	£130.00	50	5	250	Dcn Theatre
LOT981	Preoperative Elective Orthopaedic Checklist,Non Contract-CV	£123.00	1000	2	2000	Rie Pre-op Assessment
LOT2248	Antenatal Hand Expressing - Information For Pregnant Diabetic Women Booklet,Non Contract-CV	£122.50	100	7	700	Pfg Breastfeeding Project
WGH2331	Pre-Operative Checklist - August 2022,Non Contract-CV	£115.94	100	44	4400	Wgh - Ward 6 Breast Ward
LOT1244	Testing For Blood Borne Viruses Leaflet A5 150gsm Oct 2021 Version 2,Non Contract-CV	£115.00	250	1	250	Wgh - Hepatitis C Clinic Id
LOT692	Arthroscopy of the Knee,Non Contract-CV	£100.00	200	2	400	Rie Pre-op Assessment
LOT2491	Home Phototherapy Patient Information Leaflet - 8pp A4 (Self Cover) V1.0 (Oct 2022),Quote 127197	£98.01	25	3	75	Rie - Neonatal Unit
LOT1863	West Lothian Community Wellbeing Hubs Patient Info Leaflet V2.0 (Jan 2023),Quote 128927	£96.00	500	2	1000	WI Mental Health Hub
LOT369	DSU Preparing for your Operation ? Admission via Day Surgery RIE - 12pp A5 (Self Cover) White Bond 80gsm (Qu	£96.00	250	1	250	Rie Pre-op Assessment
LOT1452	Prevent Pressure Ulcers A4 Guide To Reducing Risk In Yourself And Others Version 2.0,Non Contract-CV	£95.70	100	22	2200	Dcn - Ward 130 Acute Care
LOT1556	Think Delirium Leaflet,Non Contract-CV	£94.00	100	2	200	Wgh - Medical Assessment Unit
LOT2348	Depression and Low Mood Booklet 1: What Are Depression and Low Mood? v1.0,Quote 123505	£93.00	50	3	150	WI Mental Health Hub
LOT1984	Ophthalmology Use Of Iodine Before Eye Injections A5 100gm V4.0 Patient Information Leaflet (Quote 114067),Non	£92.50	500	2	1000	Outpatients Paep
LOT313	Vaginal Pelvic Floor Repair,Non Contract-CV	£90.00	300	1	300	Sjh - Opd - Wld
LOT437	Flexible Sigmoidoscopy with Picolax and Consent Form (Quotation 118471),Non Contract-CV	£86.25	500	1	500	Endoscopy Unit Wgh
LOT966	DVT Advice Leaflet,Non Contract-CV	£85.00	1000	1	1000	Rie Pre-op Assessment
LOT2554	Cup Feeding Your Baby A4 Leaflet V1.0 (Nov 2022),Quote 128268	£80.00	250	5	1250	Maternal Infant Nutrician
LOT1307	Arranging Your Childs Funeral V5,Non Contract-CV	£78.00	50	1	50	Rhcyp - Clinical Co-ordinator
LOT1310	Useful Contacts - Support For Bereaved Parents Families And Carers V4 *** on hold, document under review, plea	£77.00	50	1	50	Rhcyp - Clinical Co-ordinator
LOT1757	Oral Nutritional Supplements A5 Booklet PIL V1.0,Non Contract-CV	£75.00	250	3	750	Rie Dietetics
LOT069	Therapy Calling Card Physio@Home Calling Card A6 115gsm,Quote 122425	£73.00	1200	1	1200	Edinburgh Hub Physiotherapy
LOT2225	Chalmers Sexual Health Home Sampling Kt Gender Neutral Patient information Leaflet,Non Contract-CV	£72.00	50	2	100	Lsrhs Supplies
LOT2619	Safe Sleep Cot Cards A5,Quote 129122	£72.00	1000	1	1000	Rie - Post Natal Ward (119)
LOT2343	Ophthalmology Leaflet Retinal Detachment Surgery v1.0,Quote 123450	£68.35	50	5	250	Ward E2 Ip/dc
LOT920	TB Adult Contact Sheet,Non Contract-CV	£68.00	300	2	600	Rie - Opd 123 General Opd
LOT2481	Service For Deafness and Hearing Loss Patient Information Leaflet V1.0 (August 2022),Quote 126262	£68.00	245	1	245	Speech Therapy
LOT2483	Service For Deafness and Hearing Loss in Infants and Young Children Patient Information Leaflet V1.0 (August 202	£68.00	245	1	245	Speech Therapy
LOT2553	Patient Initiated Follow Up - Orthotics A4 V1.0 (Nov 2022),Quote 128121	£66.00	250	1	250	Orthotics Rie + Aah
LOT2242	Osteoarthritis Of The Knee - Patient Information Leaflet,Non Contract-CV	£64.60	50	5	250	Orthopaedics Directorate
LOT913	Advice Following A Shave Or Curettage Procedure V2,Non Contract-CV	£56.00	150	4	600	Lauriston - Opd Derm
LOT2241	Osteoarthritis Of The Hip - Patient Information Leaflet,Non Contract-CV	£55.00	50	5	250	Orthopaedics Directorate
LOT2339	Ophthalmology Leaflet Full Thickness Macular Hole v1.0,Quote 123446	£54.68	50	4	200	Outpatients Paep
LOT2340	Ophthalmology Leaflet Instructions for Posturing After Your Eye Surgery v1.0,Quote 123447	£53.69	50	7	350	Ward E2 Ip/dc
LOT1030	Boston Brace Leaflet,Non Contract-CV	£52.00	50	1	50	Orthotics Rie + Aah
LOT2001	Nerve Block As Part Of Anaesthetic For Surgery A4 Patient Information Leaflet,Non Contract-CV	£50.00	400	5	2000	Rie Pre-op Assessment
LOT1073	Registering A Death In Lothian Leaflet A5 150gm Silk Version 7.3 Mar20,Non Contract-CV	£48.50	1000	1	1000	Strathbrock Partnership Centre
LOT1607	Viral Induced Wheeze Patient Information Leaflet - 3 Leaves Of A4 (Quotation 101787),Non Contract-CV	£46.00	500	2	1000	Sjh - Paediatrics
LOT2133	Peer Support Service - A6 Postcards (Nov 2022),Quote 128169	£45.00	500	1	500	Staff Wellbeing
LOT1838	Procedure Information Sheet TAVI A4 90gsm v1.0,Quote 123490	£43.40	50	7	350	Rie - Mdcu
LOT1031	Boston T Leaflet,Non Contract-CV	£42.00	50	1	50	Orthotics Rie + Aah
LOT1841	Procedure Information Sheet Cardioversion A4 90gsm V1.0,Non Contract-CV	£39.20	50	7	350	Rie - Mdcu
LOT937	OT Pre-Admission Info - Measurement Form Electives,Non Contract-CV	£35.00	1000	1	1000	Orthopaedics Directorate
LOT1287	Making your stay safe with us - Patient Information Leaflet,Non Contract-CV	£35.00	50	10	500	Rie - Ward 207
LOT1843	Procedure Information Sheet TOE A4 90gsm V1.0,Non Contract-CV	£33.60	50	6	300	Rie - Mdcu
LOT2188	Low PAPP-A Level In Pregnancy Patient Information Leaflet,Non Contract-CV	£30.00	250	1	250	Com - Northeast Community
LOT1840	Procedure Information Sheet Pacemaker/PPM A4 90gsm V1.0,Non Contract-CV	£27.50	50	10	500	Rie - Cardiology Wards
LOT2337	Ophthalmology Leaflet Epiretinal Membrane v1.0,Quote 123419	£27.34	50	2	100	Ward E2 Ip/dc
LOT2342	Ophthalmology Leaflet Laser Retinopexy for a Retinal Tear v1.0,Quote 123449	£27.34	50	2	100	Ward E2 Ip/dc
LOT1839	Procedure Information Sheet CRT-D CRT A4 90gsm V1.0,Non Contract-CV	£24.50	50	7	350	Rie - Mdcu
LOT1303	When A Child Dies In Hospital Rainbow Pack Leaflet A5 V5.0 (Nov 2022),Quote 128328	£24.00	50	1	50	Rhcyp - Clinical Co-ordinator
LOT1304	When Your Child Has Died Suddenly Leaflet V4 *** on hold, document under review, please contact Procurement P	£24.00	50	1	50	Rhcyp - Clinical Co-ordinator
LOT1308	Bereavement Coping With Grief PIL Rainbow Pack A5 V5.0 (Nov 2022),Quote 128330	£24.00	50	1	50	Rhcyp - Clinical Co-ordinator
LOT1309	Supporting Siblings When a Child has Died Rainbow Pack 4pp A5 V6.0 (Nov 2022),Quote 128331	£24.00	50	1	50	Rhcyp - Clinical Co-ordinator
LOT1311	Registering Your Childs Death Rainbow Pack 4pp A5 V6.0 (Nov 2022),Quote 128333	£24.00	50	1	50	Rhcyp - Clinical Co-ordinator
LOT2557	Rainbow Pack: When a child dies - The Child Death Review Process V1.0 (Nov 2022),Quote 128335	£24.00	50	1	50	Rhcyp - Clinical Co-ordinator
LOT1837	Procedure Information Sheet ICD A4 90gsm V1.0,Non Contract-CV	£21.00	50	6	300	Rie - Cardiology Wards
LOT1302	Vaginal Birth After Caesarian Section (VBAC) Patient Information Leaflet V2,Non Contract-CV	£20.90	100	2	200	Best Start - Aspen
LOT1006	Insertion of Staples Advice Leaflet (RHSC),Non Contract-CV	£20.00	500	1	500	Nw Dist Nrs - Bridge And Tower
LOT1497	Vaginal Pessaries For Management Of Prolapse 4pp A5,Non Contract-CV	£16.00	250	1	250	Sjh - Opd - Wld

LOT2338	Ophthalmology Leaflet Flashes and Floaters in Your Vision v1.0,Quote 123445	£15.99	50	3	150	Ward E2 Ip/dc
WLT593	Leaving Against Advice Form A6 2019,Non Contract-CV	£6.00	500	1	500	Sjh - Ward 10 Obstetrics
LOT1286	Breast Care Nurse Service Patient Information Leaflet,Non Contract-CV	£4.00	100	2	200	Wgh - Breast Care Nurses

Row Labels	Sum of TOTAL COPIES PRINTED	Sum of TOTAL SPEND
Rie Pre-op Assessment	17650	£6,281.00
Wgh - Surg Pre-admission Clinic	9000	£5,164.60
Com - East Lothian Community	10800	£3,098.08
Dietetics Community	12950	£2,236.20
Sjh - Ward 11 Obstetrics	13800	£1,680.00
Wgh - Ward 6 Breast Ward	21000	£1,631.94
WI Mental Health Hub	3875	£1,564.90
Comm Nurse Base Inco	2500	£1,240.00
Diagnostic Neuro-radiology	10000	£1,167.34
Rie - Womens Service Admin	2700	£871.20
Outpatients Paep	4800	£825.18
Loanesk Ward	10000	£770.00
Sjh - Paediatrics	7000	£706.00
Wgh - Radiology	13000	£697.97
Day Bed Suite	300	£648.00
Rhcyp - Crichton (surg Day)	800	£552.00
Wgh - Radiotherapy	3000	£521.00
West Lothian East	5500	£497.75
Rie Theatres Directorate	1900	£405.00
Dental Action Plan	17500	£379.05
Rhcyp - Emergency Department	3000	£360.00
Rie - Acute Medical Unit	500	£360.00
Rie - Neonatal Unit	375	£357.21
Qyw West Lothian	4000	£336.00
Orthopaedics Directorate	2000	£332.10
Stj Ophthalmology	3500	£323.75
Rie - Pregnancy Support Centre	2800	£301.00
Orthotics Rie + Aah	500	£301.00
Rhcyp - Clinical Co-ordinator	400	£299.00
Physio - St Johns	1000	£275.00
Lauriston - Opd Derm	11600	£259.00
Lauriston - Ent Outpatients	1000	£220.00
Edinburgh Iht Team	700	£202.00
Com - West Lothian Com Team 2	1600	£196.00
Rie - Cardiology Wards	4800	£195.15
Ward E2 Ip/dc	950	£192.71
Wgh - Ward 73 Moe	3000	£178.78
Main Theatre	2000	£168.00
Rie - Discharge Lounge	1000	£158.00
Pcip Community Treatment+care	50	£150.00
Rie - Mdcu	1350	£140.70
Speech Therapy	490	£136.00
Rie - Cardiac Theatre Supplies	100	£134.00
Dcn Theatre	250	£130.00
Pfg Breastfeeding Project	700	£122.50
Wgh - Hepatitis C Clinic Id	250	£115.00
Sjh - Opd - Wld	550	£106.00
Dcn - Ward 130 Acute Care	2200	£95.70
Wgh - Medical Assessment Unit	200	£94.00
Endoscopy Unit Wgh	500	£86.25
Maternal Infant Nutrtician	1250	£80.00
Rie Dietetics	750	£75.00
Edinburgh Hub Physiotherapy	1200	£73.00
Lsrhs Supplies	100	£72.00
Rie - Post Natal Ward (119)	1000	£72.00
Rie - Opd 123 General Opd	600	£68.00
Strathbrock Partnership Centre	1000	£48.50
Staff Wellbeing	500	£45.00
Rie - Ward 207	500	£35.00
Com - Northeast Community	250	£30.00
Best Start - Aspen	200	£20.90
Nw Dist Nrs - Bridge And Tower	500	£20.00
Sjh - Ward 10 Obstetrics	500	£6.00
Wgh - Breast Care Nurses	200	£4.00
Grand Total	227990	£37,911.46

CODE ON PECOS	DESCRIPTION	TOTAL SPEND	UNIT OF MEASURE	QUANTITY ORDERED	TOTAL COPIES PRINTED	DEPARTMENT WHO PRIMARILY ORDERS
LOT2039	You And Your Anaesthetic Patient Information Leaflet- 12pp A4,Non Contract-CV	£3,427.00	250	23	5750	Rie Pre-op Assessment
LOT116	Nourishing Ideas Leaflet 100gsm V2.0 (August 2022),Non Contract-CV	£2,072.00	250	14	3500	Dietetics Community
LOT2130	Postnatal Physiotherapy Advice And Rehabilitation Booklet - 24pp A5 (Self Cover),Non Contract-CV	£1,925.00	1000	7	7000	Sjh - Ward 11 Obstetrics
LOT2715	Breath Better, Live Better Booklet 60pp v3.0 A4 Portrait White Bond 90gsm (NHS1007 Old code),NP717-19	£1,756.80	100	8	800	Edinburgh Sesp Pulmonary Rehab
LOT2139	WGH Abdominal Surgery Day of Surgery Leaflet 8pp A5 (Self Cover) - June 2022,Quote 125165	£1,710.00	250	18	4500	Wgh - Surg Pre-admission Clinic
LOT371	Preparing for your Operation ? Day Surgery RIE - 12pp A5 (Self Cover) Blue Offset 80gsm (Quotation 112531),Non	£1,683.00	250	17	4250	Rie Pre-op Assessment
LOT2137	WGH Abdominal Surgery Fit For Surgery Leaflet 12pp A5 (Self Cover) - June 2022,Quote 125163	£1,638.00	250	14	3500	Wgh - Surg Pre-admission Clinic
LOT2138	WGH Abdominal Surgery Having a General Anaesthetic Leaflet 8pp A5 (Self Cover) - June 2022,Quote 125164	£1,520.00	250	16	4000	Wgh - Surg Pre-admission Clinic
LOT1964	Pregnancy Booking Pack v2.0 (June 2022),Quote 125417	£1,430.40	300	16	4800	Hlth Records Scanning
LOT2489	When Someone Has Died Leaflet - A5 V1,Quote 126842	£1,232.00	1000	16	16000	Rie - Ward 201 Moe
LOT117	Nourishing Drinks Leaflet 100gsm May19 Version,Non Contract-CV	£1,181.70	50	47	2350	Dietetics Community
LOT270	Induction of Labour Booklet 12pp A4 Self Cover V3.1,Non Contract-CV	£1,175.60	200	43	8600	Com - East Lothian Community
LOT337	Building a Happy Baby Booklet Colour,Non Contract-CV	£971.52	200	33	6600	Com - East Lothian Community
LOT2698	Planning Your Discharge from Hospital, Planned Knee and Hip Replacement Surgery - 8pp A5 Self Cover - 200 copi	£774.00	200	6	1200	Rie - Ward 220
LOT2040	Your Spinal Anaesthetic Patient Information Leaflet - 8pp A4,Non Contract-CV	£717.50	250	7	1750	Rie Pre-op Assessment
LOT1466	Breast and Post Mastectomy Radiotherapy Patient Guide v4.0 (Mar 2022),Quote 123539	£712.00	1000	2	2000	Wgh - Radiotherapy
LOT1624	Postnatal Contraception Patient Information Leaflet Starting Contraception After Having A Baby,Quote 121692	£693.00	5000	2	10000	Rie - Birthcentre
LOT1284	Your Health Visiting Service - Information for New Parents Booklet v3.0 (Dec 2021),Quote 123716	£678.75	100	15	1500	Com - East Lothian Community
LOT658	Preparing for Your Operation DSC SJH,Non Contract-CV	£660.00	500	6	3000	Rie Pre-op Assessment
LOT967	Day Surgery - Orthopaedic Unit Admission Booklet - 16pp A5 Portrait Self Cover (Quotation 112532),Non Contract-CV	£648.00	250	6	1500	Rie Pre-op Assessment
LOT2049	Care of the Body in Pregnancy Advice and Exercise Leaflet A5, 16pp - 2,000 Copies,Non Contract-CV	£645.00	1000	2	2000	Physio - St Johns
LOT1144	Enhanced Recovery After Surgery (ERAS) - Patient Diary 40pp + 4pp (Throwout On Back Cover) - June 2022,Non C	£642.50	250	1	250	Wgh - Surg Pre-admission Clinic
LOT2357	Discharge Lounge Royal Infirmary of Edinburgh Tri-Fold Patient Leaflet (Mar 2022),Quote 123844	£632.00	1000	4	4000	Und Smt
LOT1851	DCN MRI Scanning RIE Patient Information Leaflet A5 150gsm Silk V1.1,Quote 126647	£582.50	1000	5	5000	Cyp Radiology
LOT2855	Hepatitis C - Treatments Have Changed Leaflet 8pp A7 (Flat size 296 x 105mm) Silk 300gsm,Quote 135658	£580.00	500	2	1000	Ph - Sh-Bbv-Hep C
PLOT2490	Pilot - Cancer Navigation Hub Leaflet - 4pp A5 (Sept 2022),Quote 126967	£577.50	2500	3	7500	Wgh - Ward 6 Breast Clinics
LOT960	Sleep Diary A4 Sleep Medicine Version 1.0,Non Contract-CV	£538.00	2000	3	6000	Rie - Sleep Service
LOT645	CT Scanning Leaflet WGH A5 80gsm - June 2022,Quote 124982	£536.90	1000	10	10000	Wgh - Radiology
LOT2691	Iron for Anaemia in Pregnancy Leaflet - 4pp A5 Uncoated 100gsm,NP717-19	£497.88	200	54	10800	Com - East Lothian Community
LOT197	Getting To Know Me Leaflet 6pp A4 Alzheimer Scotland Version 2013,Non Contract-CV	£488.16	100	54	5400	Elch Ward 5 Adnln Capacity
LOT199	Haematology Department Chemotherapy Leaflets,Non Contract-CV	£484.50	1000	5	5000	Ecc St Johns
LOT1076	Going Home From Hospital with Salbutamol Inhaler And Spacer A4 V3.0 (Oct 2022),Quote 127818	£480.00	500	8	4000	Rhcy - Emergency Department
LOT369	DSU Preparing for your Operation ? Admission via Day Surgery RIE - 12pp A5 (Self Cover) White Bond 80gsm (Qu	£480.00	250	5	1250	Rie Pre-op Assessment
LOT2140	WGH Abdominal Surgery Getting Going After Surgery Leaflet 12pp A5 (Self Cover) - June 2022,Quote 125166	£468.00	250	4	1000	Wgh - Surg Pre-admission Clinic
LOT2141	WGH Abdominal Surgery Pain Relief After Surgery Leaflet 12pp A5 (Self Cover) - June 2022,Quote 125168	£468.00	250	4	1000	Wgh - Surg Pre-admission Clinic
LOT2142	WGH Abdominal Surgery Going Home After Surgery Leaflet 12pp A5 (Self Cover) - June 2022,Quote 125169	£468.00	250	4	1000	Wgh - Surg Pre-admission Clinic
LOT2248	Antenatal Hand Expressing - Information For Pregnant Women With Diabetes 16pp A5 Self Cover (March 2023),Qu	£432.00	100	6	600	Pfg Breastfeeding Project
LOT2780	Help With Your Type 2 Diabetes V1.0 - A5 Silk 150gsm,Quote 135034	£390.00	500	6	3000	Nhsil Diabetes Development
LOT2552	Trauma Orthopaedics - Your Journey Leaflet - 6pp 1/3A4 V1.0 (Oct 2022),Quote 127817	£364.00	50	20	1000	Orthopaedics Directorate
LOT612	You and Your Anaesthetic Booklet,Non Contract-CV	£344.00	200	16	3200	Wgh - Surg Pre-admission Clinic
LOT2347	Anxiety Booklet 2: Coping with Anxiety v1.0,Quote 123504	£324.80	50	7	350	WI Mental Health Hub
LOT2346	Anxiety Booklet 1: What Is Anxiety? v1.0,Quote 123503	£310.00	50	10	500	WI Mental Health Hub
LOT1850	DCN CT Scanning RIE Patient Information Leaflet A5 150gsm Silk V1.0,Non Contract-CV	£310.00	1000	2	2000	Rie - Radiology
LOT1305	Rainbow Pack Folder v2 (Dec 2022),Quote 128715	£300.00	50	2	100	Rhcy - Clinical Co-ordinator
LOT2491	Home Phototherapy Patient Information Leaflet - 8pp A4 (Self Cover) V1.0 (Oct 2022),Quote 127197	£294.03	25	9	225	Sjh - Special Care Nursery
LOT2694	Practice Mental Health Nurse Service West Lothian Leaflet - 6pp 1/3A4,Quote 133962	£284.00	500	4	2000	Locality Support
LOT2751	Diabetic Eye Screening GP Leaflet A4 V1.0,Quote 133636	£269.00	22000	1	22000	Screening Inequality Fund
LOT2744	Hip Fracture Booklet V1.0 - 20pp A5 Silk 115gsm Portrait,Quote 133498	£260.00	300	1	300	Orthopaedics Directorate
LOT1559COLOUR	Healthy Bladder Care Patient Information Lealet A5 Colour,Non Contract-CV	£248.00	250	2	500	Comm Nurse Base Inco
LOT1863	West Lothian Community Wellbeing Hubs Patient Info Leaflet V2.0 (Jan 2023),Quote 128927	£240.00	500	5	2500	WI Mental Health Hub
LOT1556	Think Delirium Leaflet,Non Contract-CV	£235.00	100	5	500	Rie Ward 203 Moe
LOT1244	Testing For Blood Borne Viruses Leaflet A5 150gsm Oct 2021 Version 2,Non Contract-CV	£229.00	250	4	1000	Ph - Sh-Bbv-Hep C
LOT2814	Thrombosis UK - DVT Advice Leaflet 4pp A4 - 150gsm, Silk,Quote 134374	£228.00	1000	1	1000	Wgh Sdec
LOT2813	Thrombosis UK - General Information Leaflet 4pp A4 - 150gsm, Silk,Quote 134376	£228.00	1000	1	1000	Wgh Sdec
LOT364	Blepharitis Information Leaflet,Non Contract-CV	£226.00	1200	1	1200	Outpatients Paep
LOT1210	Preventing Blood Clots in Pregnancy and After Birth V2,Quote 122714	£220.50	100	18	1800	Com - West Lothian Com Team 1
LOT2722	T1 Diabetes Know Your Numbers Sheet A5 Uncoated 120gsm,NP717-19	£220.50	500	9	4500	Oas - Adult Insulin Pumps D+e
LOT1563	Stock And Custom Orthotic Insoles Booklet A5,Non Contract-CV	£216.00	250	4	1000	Orthotics Rie + Aah
LOT2619	Safe Sleep Cot Cards A5,Quote 129122	£216.00	1000	3	3000	Rie - Birthcentre

LOT1798	Your Anaesthetic For Heart Operation 16pp A5 Self Cover A5 Portrait (Quotation 105362),Non Contract-CV	£200.00	400	1	400	Rie Theatres Directorate
LOT2314	Steroid Emergency Card (Adult) HIS July 2021,Quote 130472	£200.00	1000	5	5000	Wgh - Metabolic Unit D+e
LOT2598	Day Of Discharge From Hospital To Care Home Checklist V1.0 - A4 White Bond 90gsm,Quote 135355	£196.23	50	31	1550	Hawthorn Ward
LOT2684	The Regional Stroke Centre (RIE) A5 Portrait Silk 150gsm,NP717-19	£195.00	50	5	250	Rie - Ward 104 Stroke
LOT1308	Bereavement Coping With Grief PIL Rainbow Pack A5 V5.0 (Nov 2022),Quote 128330	£192.00	50	8	400	Wgh - Ward 27 Acute Med
LOT2001	Nerve Block As Part Of Anaesthetic For Surgery A4 Patient Information Leaflet,Non Contract-CV	£190.00	400	19	7600	Rie Theatres Directorate
LOT2340	Ophthalmology Leaflet Instructions for Posturing After Your Eye Surgery v1.0,Quote 123447	£184.08	50	24	1200	Ward E2 Ip/dc
LOT2811	Thrombosis UK - Getting Active After a Blood Clot Leaflet 6pp 1/3A4 - 150gsm, Silk,Quote 134380	£182.00	1000	1	1000	Wgh Sdec
LOT2812	Thrombosis UK - Direct Oral Anticoagulation Therapy Leaflet 6pp 1/3A4 - 150gsm, Silk,Quote 134378	£182.00	1000	1	1000	Wgh Sdec
LOT1452	Prevent Pressure Ulcers A4 Guide To Reducing Risk In Yourself And Others Version 2.0,Non Contract-CV	£178.35	100	41	4100	Edinburgh Care Home Support Tm
LOT2343	Ophthalmology Leaflet Retinal Detachment Surgery v1.0,Quote 123450	£177.71	50	13	650	Ward E2 Ip/dc
LOT437	Flexible Sigmoidoscopy with Picolax and Consent Form (Quotation 118471),Non Contract-CV	£172.50	500	2	1000	Endoscopy Unit Wgh
LOT290	Perineal Tears / Trauma During Childbirth - 12pp A5 (Self Cover) V2.0,Quote 130096	£171.00	500	1	500	Sjh - Ward 11 Obstetrics
LOT1765	Intensive Home Treatment Team IHTT Medicines Supply Record A4 170gsm V1.0,Non Contract-CV	£170.00	100	5	500	Edinburgh Iht Team
LOT874	Breast Surgery Discharge Booklet,Non Contract-CV	£170.00	600	1	600	Wgh - Ward 6 Breast Ward
LOT966	DVT Advice Leaflet,Non Contract-CV	£170.00	1000	2	2000	Rie Pre-op Assessment
LOT913	Advice Following A Shave Or Curettage Procedure V2,Non Contract-CV	£168.00	150	12	1800	Lauriston - Opd Derm
LOT2123	Parent Education Information Leaflet 6pp 1/3A4 Silk 150gsm (Quotation 117194),Non Contract-CV	£168.00	1000	1	1000	Com - East Lothian Community
LOT2753	ELCH Ward 5 Orthopaedics Welcome Leaflet - 8pp A5 White Bond 120gsm,Quote 133735	£166.66	200	2	400	Ahp Directorate
LOT2809	Thrombosis UK - Upper-Extremity Deep-Vein Thrombosis Leaflet A4 - 150gsm, Silk,Quote 134384	£162.00	1000	1	1000	Wgh Sdec
LOT2810	Thrombosis UK - Post Thrombotic Syndrome (PTS) Leaflet A4 - 150gsm, Silk,Quote 134382	£162.00	1000	1	1000	Wgh Sdec
LOT691	Arthroscopic Shoulder Surgery,Non Contract-CV	£160.00	200	2	400	Rie Pre-op Assessment
LOT2353	The Good Sleep Workshop v1.0,Quote 123511	£157.60	25	5	125	WI Mental Health Hub
LOT1307	Rainbow Pack: Arranging Your Childs Funeral V7.0 (Jan 2023),Quote 128930	£156.00	50	2	100	Rhcyp - Clinical Co-ordinator
LOT2561	TLSO Brace Leaflet V1.1 (March 2023),Quote 128929	£156.00	50	4	200	Major Trauma Management
LOT2627	Pregnancy, DMARDs and Biologic Therapies Leaflet 12pp A5 (Self Cover),Quote 129848	£155.00	250	1	250	Wgh - Rheumatology Directorate
LOT1310	Useful Contacts - Support For Bereaved Parents Families And Carers Rainbow Pack 8pp A5 Self Cover V7.0 (Nov 2	£154.00	50	2	100	Rhcyp - Clinical Co-ordinator
LOT069	Therapy Calling Card Physio@Home Calling Card A6 115gsm,Quote 122425	£151.00	1200	2	2400	Edinburgh Physio At Home And Assoc Services
LOT028	Orange Deceased Sticker (38 x 75mm),Non Contract-CV	£147.80	2400	1	2400	Reh Health Records
LOT2755	ELCH Ward 1 Welcome Leaflet 8pp A5 Self Cover,Quote 134060	£146.00	250	1	250	Eich Ward 1 Hbccc
LOT2041	Epidural Pain Relief After Surgery Patient Information Leaflet - 8pp A4,Non Contract-CV	£134.66	750	1	750	Rie Theatres Directorate
LOT1070	Skin Care During After Radiotherapy,Non Contract-CV	£132.00	500	3	1500	Wgh - Radiotherapy
LOT1560	Ankle Foot Orthosis Booklet A5,Non Contract-CV	£132.00	250	1	250	Orthotics Rie + Aah
LOT2643	NHS Health Screening for Men and Women V2.0 Double Sided - Patient Information Leaflet - A5 110gsm Silk,NP71	£127.50	400	2	800	Screening Inequality Fund
LOT2690	DCN Patient Information Leaflet - 4pp A5 A5 (open size A4) White Bond 100gsm,NP717-19	£126.00	200	3	600	Dcn - Ward 231 Neurology
LOT1346	Our Journey Together Patient Information Leaflet V2,Non Contract-CV	£124.00	100	4	400	Rie - Neonatal Unit
LOT1842	Procedure Information Sheet Angiography/Angiogram A4 90gsm V1.0,Quote 126717	£123.20	100	32	3200	Rie - Cardiology Wards
LOT2337	Ophthalmology Leaflet Epiretinal Membrane v1.0,Quote 123419	£123.03	50	9	450	Outpatients Paep
LOT2339	Ophthalmology Leaflet Full Thickness Macular Hole v1.0,Quote 123446	£123.03	50	9	450	Ward E2 Ip/dc
LOT2484	Community Breastfeeding Support A6 Card (August 2022),Quote 126314	£120.00	500	5	2500	Rie - Birthcentre
LOT291	Caring For Your Baby at Night - Black And White,Non Contract-CV	£120.00	100	5	500	Rie - Birthcentre
LOT001	Lothian Disabled Living Centre PIL Smart Centre Leaflet A5 350gsm,Non Contract-CV	£119.00	500	1	500	Clinical Assessment
LOT1811	Quit Your Way A4 Leaflet 01506 651829 (Quotation 105695),Non Contract-CV	£115.00	1000	1	1000	Qyw West Lothian
LOT1105	Corneal Graft Patient Information Leaflet,Non Contract-CV	£110.00	500	1	500	Outpatients Paep
WLT720A	Patient Information Sheet (Childrens Ward) (West Lothian Use Only),Non Contract-CV	£110.00	1000	2	2000	Sjh - Paediatrics
LOT2225	Chalmers Sexual Health Home Sampling Kit Gender Neutral Patient information Leaflet,Non Contract-CV	£108.00	50	3	150	Lsrhs Supplies
LOT2752	Diabetic Eye Screening GP Leaflet A5 V1.0,Quote 133637	£105.00	1000	1	1000	Screening Inequality Fund
LOT912	Advice Following Surgical Procedure Dermatology A4 80gsm V4.0,Quote 129357	£102.50	1000	5	5000	Lauriston - Opd Derm
LOT886	Bronchoscopy - Trans Brocheal Biopsy - MDCU,Non Contract-CV	£99.00	200	3	600	Rie - Mdcu
LOT2267	NHS Lothian Spiritual Care A6 Leaflet,Quote 121362	£98.00	1500	1	1500	Spiritual Care Service
LOT2348	Depression and Low Mood Booklet 1: What Are Depression and Low Mood? v1.0,Quote 123505	£93.00	50	3	150	WI Mental Health Hub
LOT2349	Depression and Low Mood Booklet 2: How to Cope with Depression and Low Mood v1.0,Quote 123506	£92.80	50	2	100	WI Mental Health Hub
LOT313	Vaginal Pelvic Floor Repair,Non Contract-CV	£90.00	300	1	300	Sjh - Ward 12 - Gynae
LOT1913	PAEP Patient Information Leaflet Meibomian Cyst (Chalazion) V1.0,Non Contract-CV	£88.00	500	1	500	Outpatients Paep
LOT2431	Going Home with Nasogastric Feeding - 8pp A4 (Self Cover) - June 2022,Quote 124949	£86.40	50	2	100	Sjh - Special Care Nursery
LOT2083	Quit Your Way Assessment Form - 4pp A4,Non Contract-CV	£84.00	1000	1	1000	Qyw West Lothian
LOT2342	Ophthalmology Leaflet Laser Retinopexy for a Retinal Tear v1.0,Quote 123449	£82.02	50	6	300	Outpatients Paep
PLOT2740	Get Set For Surgery Leaflet - Double Sided, A5, 90gsm,Quote 133643	£81.60	100	1	100	Orthopaedics Directorate
LOT690	Anterior Cruciate Ligament (ACL),Non Contract-CV	£80.00	200	1	200	Rie Pre-op Assessment
PLOT2777	Postal Testing Kit (PTK) - Vaginal Swab Leaflet - 6pp 1/3A4 White Bond 120gsm,Quote 134923	£78.00	250	1	250	Healthy Respect
PLOT2778	Postal Testing Kit (PTK) - Urine Sample Leaflet - 6pp 1/3A4, White Bond 120gsm,Quote 134825	£78.00	250	1	250	Healthy Respect
LOT1775A	Alnisa Service Booklet A7 Colour Silk 170gsm English Version,Quote 123516	£77.00	50	1	50	Com - Northeast Community
LOT1775B	Alnisa Service Booklet A7 Colour Silk 170gsm Arabic Version,Quote 123517	£77.00	50	1	50	Com - Northeast Community

LOT798	Botulinum A Toxin Leaflet,Non Contract-CV	£76.00	100	2	200	Rie - Gynae Opd
LOT1757	Oral Nutritional Supplements A5 Booklet PIL V1.0,Non Contract-CV	£75.00	250	3	750	Dietetics Community
LOT1424	Renal Social Work Service Patient Information Leaflet V3.0 - A5 Silk 150gsm,Quote 134132	£74.00	250	1	250	Renal Overheads
LOT1302	Vaginal Birth After Caesarian Section (VBAC) Patient Information Leaflet V2,Non Contract-CV	£73.15	100	7	700	Com - Northeast Community
LOT2754	Veterans F1rst Point - 6pp 1/3A4, Silk 150gsm V2.1,Quote 134586	£70.00	500	1	500	Veterans First Point - Lothian
LOT2641	High Dose Chemotherapy Stem Cell Rescue Patient Information Booklet V1.0 (March 2023),Quote 130585	£69.00	25	1	25	Rhcy - Lochranza (haem/onc)
LOT1337	Keeping Babies Safe With Skin To Skin - Patient Information Leaflet,Non Contract-CV	£68.00	400	1	400	Rie - Neonatal Unit
LOT2642	Patient Information - A4 Leaflet x 300 -Registering With a NHS Service,NP717-19	£67.50	600	1	600	Screening Inequality Fund
LOT2188	Low PAPP-A Level In Pregnancy Patient Information Leaflet,Non Contract-CV	£60.00	250	2	500	Com - West Lothian Com Team 2
LOT2776	Advice For Mothers At Risk Of Early Birth V1.1 - A4 White Bond 80gsm,Quote 135037	£58.00	500	1	500	Com - Antenatal Opd
LOT995	Scottish National Spine Service 8pp A5 Self Cover V3.0, White Bond 80gsm,Quote 134043	£57.60	50	2	100	Orthotics Rie + Aah
LOT2237	South East Major Trauma Centre - Your Journey - Patient Leaflet,Quote 119998	£51.00	50	3	150	Major Trauma Network
LOT692	Arthroscopy of the Knee,Non Contract-CV	£50.00	200	1	200	Rie Pre-op Assessment
LOT1838	Procedure Information Sheet TAVI A4 90gsm v1.0,Quote 123490	£49.60	50	8	400	Rie - Mdcu
LOT1073	Registering A Death In Lothian Leaflet A5 150gsm Silk Version 7.3 Mar20,Non Contract-CV	£48.50	1000	1	1000	MI Dn - West Cluster
LOT1303	When A Child Dies In Hospital Rainbow Pack Leaflet A5 V5.0 (Nov 2022),Quote 128328	£48.00	50	2	100	Rhcy - Clinical Co-ordinator
LOT1304	When Your Child Has Died Suddenly or Unexpectedly Rainbow Pack Leaflet A5 V5.0 (Nov 2022),Quote 128329	£48.00	50	2	100	Rhcy - Clinical Co-ordinator
LOT1309	Supporting Siblings When a Child has Died Rainbow Pack 4pp A5 V6.0 (Nov 2022),Quote 128331	£48.00	50	2	100	Rhcy - Clinical Co-ordinator
LOT1311	Registering Your Childs Death Rainbow Pack 4pp A5 V6.0 (Nov 2022),Quote 128333	£48.00	50	2	100	Rhcy - Clinical Co-ordinator
LOT2557	Rainbow Pack: When a child dies - The Child Death Review Process V1.0 (Nov 2022),Quote 128335	£48.00	50	2	100	Rhcy - Clinical Co-ordinator
LOT2133	Peer Support Service - A6 Postcards (Nov 2022),Quote 128169	£45.00	250	1	250	Staff Wellbeing
LOT1841	Procedure Information Sheet Cardioversion A4 90gsm V1.0,Non Contract-CV	£44.80	50	8	400	Rie - Mdcu
LOT2341	Ophthalmology Leaflet Lamellar Macular Hole v1.0,Quote 123448	£42.64	50	8	400	Ward E2 Ip/dc
LOT2634	Upper GI Endoscopy And Colonoscopy With Sedation Discharge Information - A4 White Bond 90gsm V2.0,Quote 1;	£39.00	250	3	750	Endoscopy Unit Rie
LOT2635	Upper GI Endoscopy And Colonoscopy Without Sedation Discharge Information - A4 White Bond 90gsm V2.0,Quote	£39.00	250	3	750	Endoscopy Unit Rie
LOT937	OT Pre-Admission Info - Measurement Form Electives,Non Contract-CV	£35.00	1000	1	1000	Orthopaedics Directorate
LOT920	TB Adult Contact Sheet,Non Contract-CV	£34.00	300	1	300	Rie - Opd 123 General Opd
LOT2626	Going Home After Surgery A5 Portrait White Bond 80gsm,NP717-19	£33.08	50	1	50	Rie - Womens Service Admin
LOT2774	Baby Wearing - Neonatal Unit Higher Risk Babies Leaflet V1.0, A5, White Bond 150gsm,Quote 134477	£31.20	50	1	50	Rie - Neonatal Unit
LOT2636	Transnasal Endoscopy With LA Throat Spray Discharge Information - A4 White Bond 90gsm V2.0,Quote 135514	£30.00	250	3	750	Endoscopy Unit Rie
LOT2637	Transnasal Endoscopy With Sedation Discharge Information - A4 White Bond 90gsm V2.0,Quote 135515	£30.00	250	3	750	Endoscopy Unit Rie
LOT1135	RHSC EEG Guide Leaflet 4pp A4 - White Bond 80GSM (Quote 89217),Non Contract-CV	£30.00	100	1	100	Nhsi Charity
LOT605	Pelvic Floor Exercise Leaflet,Non Contract-CV	£28.00	50	1	50	Rie - Gynae Opd
LOT2692	Upper GI Endoscopy With Sedation Discharge Information - A4 White Bond 90gsm V2.0,Quote 135510	£27.00	250	3	750	Endoscopy Unit Rie
LOT2242	Osteoarthritis Of The Knee - Patient Information Leaflet,Non Contract-CV	£25.84	50	2	100	Orthopaedics Directorate
LOT2638	Upper GI Endoscopy With LA Throat Spray Discharge Information - A4 White Bond 90gsm V2.0,Quote 135509	£25.80	250	3	750	Endoscopy Unit Rie
LOT2632	Flexible Sigmoidoscopy With Entonox Discharge Information - A4 White Bond 90gsm V2.0,Quote 135517	£25.32	300	2	600	Endoscopy Unit Rie
LOT2633	Flexible Sigmoidoscopy With Sedation Discharge Information - A4 White Bond 90gsm V2.0,Quote 135518	£25.32	300	2	600	Endoscopy Unit Rie
LOT1840	Procedure Information Sheet Pacemaker/PPM A4 90gsm V1.0,Non Contract-CV	£24.75	50	9	450	Rie - Cardiology Wards
WLT593	Leaving Against Advice Form A6 2019,Non Contract-CV	£24.00	500	2	1000	Sjh Ward 9 Acute Medicine
LOT2569	Fit For Surgery A5 White Bond 80gsm,NP717-19	£23.33	50	1	50	Rie - Womens Service Admin
LOT2625	Pain Relief After Abdominal Surgery A5 Portrait White Bond 80gsm,NP717-19	£23.33	50	1	50	Rie - Womens Service Admin
LOT2781	Gestation Diabetes Leaflet V1.0 - A5 White Bond 100gsm,Quote 135356	£22.40	50	2	100	Oas - Adult Insulin Pumps D+e
LOT2570	Having A General Anaesthetic A5 Portrait White Bond 80gsm,NP717-19	£22.33	50	1	50	Rie - Womens Service Admin
LOT2624	Getting Going After Surgery A5 Portrait White Bond 80gsm,NP717-19	£22.33	50	1	50	Rie - Womens Service Admin
LOT2241	Osteoarthritis Of The Hip - Patient Information Leaflet,Non Contract-CV	£22.00	50	2	100	Orthopaedics Directorate
LOT1974	Yag Laser Capsulotomy Patient Information Leaflet 4pp A5 (Quotation 112780),Non Contract-CV	£22.00	250	1	250	Stj Ophthalmology
LOT1975	Yag Laser Iridotomy Patient Information Leaflet 4pp A5 (Quotation 112781),Non Contract-CV	£22.00	250	1	250	Stj Ophthalmology
LOT2571	Day Of Surgery A5 White Bond 80gsm,NP717-19	£20.16	50	1	50	Rie - Womens Service Admin
LOT2576	Memory Box Siblings Leaflets A5 (Nov 2022),Quote 127879	£18.00	100	1	100	Rhcy - Community Spec Nursing
LOT1843	Procedure Information Sheet TOE A4 90gsm V1.0,Non Contract-CV	£16.80	50	3	150	Rie - Mdcu
LOT1497	Vaginal Pessaries For Management Of Prolapse 4pp A5,Non Contract-CV	£16.00	250	1	250	Sjh - Ward 12 - Gynae
LOT2554	Cup Feeding Your Baby A4 Leaflet V1.0 (Nov 2022),Quote 128268	£16.00	250	1	250	Rie - Birthcentre
LOT1030	Boston Brace for Scoliosis Leaflet - 6pp 1/3A4 V3.0, White Bond 80gsm,Quote 134046	£15.20	50	1	50	Orthotics Rie + Aah
LOT1031	Spinal Brace Vest Leaflet - 6pp 1/3A4 V3.0, White Bond 80gsm,Quote 134044	£15.20	50	1	50	Orthotics Rie + Aah
LOT1032	Custom Post-op Spinal Brace Leaflet - 6pp 1/3A4 V2.0, White Bond 80gsm,Quote 134047	£15.20	50	1	50	Orthotics Rie + Aah
LOT1037	Bi-Valved Spinal Brace for Scoliosis Leaflet - 6pp 1/3A4 V3.0,Non Contract-CV	£15.20	50	1	50	Orthotics Rie + Aah
LOT1136	Plastazote Jacket Leaflet - B582 1/3A4 V2.0, White Bond 80gsm,Quote 134045	£15.20	50	1	50	Orthotics Rie + Aah
LOT1176	Wearing your spinal brace after surgery Leaflet - 6pp 1/3A4 V2.0, White Bond 80gsm,Quote 134048	£15.20	50	1	50	Orthotics Rie + Aah
LOT2566	Dietary Advice Following Fundoplication 4pp A4 V1.0 (Feb 2023),Quote 129562	£15.00	100	1	100	Rie Ward 107
LOT1207	Ring Pessary Information Leaflet,Non Contract-CV	£15.00	200	1	200	Sjh - Opd - Wld
LOT2786	Spinal Bracing Advice For Schools And Nurseries - A4 White Bond 80gsm V1.0,Quote 135534	£12.40	50	1	50	Orthotics Rie + Aah
LOT1562	Footwear Advice Leaflet A5,Non Contract-CV	£12.00	250	1	250	Orthotics St John's

LOT2338	Ophthalmology Leaflet Flashes and Floaters in Your Vision v1.0,Quote 123445	£10.66	50	2	100	Outpatients Paep
LOT1837	Procedure Information Sheet ICD A4 90gsm V1.0,Non Contract-CV	£10.50	50	3	150	Rie - Mdcu
LOT1839	Procedure Information Sheet CRT-D CRT A4 90gsm V1.0,Non Contract-CV	£10.50	50	3	150	Rie - Mdcu
WGH2331	Pre-Operative Checklist - August 2022,Non Contract-CV	£2.76	100	1	100	Wgh - Ward 54 Respiratory

Row Labels	Sum of TOTAL COPIES PRINTED	Sum of TOTAL SPEND
Rie Pre-op Assessment	20300	£8,075.50
Wgh - Surg Pre-admission Clinic	18450	£7,258.50
Com - East Lothian Community	28500	£3,491.75
Dietetics Community	6600	£3,328.70
Sjh - Ward 11 Obstetrics	7500	£2,096.00
Edinburgh Sesp Pulmonary Rehab	800	£1,756.80
Hlth Records Scanning	4800	£1,430.40
Rie - Ward 201 Moe	16000	£1,232.00
Wl Mental Health Hub	3725	£1,218.20
Rie - Birthcentre	16250	£1,165.00
Wgh Sdec	6000	£1,144.00
Rhcyp - Clinical Co-ordinator	800	£850.00
Wgh - Radiotherapy	3500	£844.00
Ph - Sh-Bbv-Hep C	2000	£809.00
Orthopaedics Directorate	2600	£788.44
Rie - Ward 220	1200	£774.00
Physio - St Johns	2000	£645.00
Outpatients Paep	3050	£639.71
Und Smt	4000	£632.00
Cyp Radiology	5000	£582.50
Wgh - Ward 6 Breast Clinics	7500	£577.50
Screening Inequality Fund	24400	£569.00
Rie - Sleep Service	6000	£538.00
Wgh - Radiology	10000	£536.90
Ward E2 Ip/dc	2700	£527.46
Rie Theatres Directorate	8750	£524.66
Orthotics Rie + Aah	1700	£509.20
Elch Ward 5 Addnl Capacity	5400	£488.16
Ecc St Johns	5000	£484.50
Rhcyp - Emergency Department	4000	£480.00
Pfg Breastfeeding Project	600	£432.00
Nhsil Diabetes Development	3000	£390.00
Sjh - Special Care Nursery	325	£380.43
Rie - Radiology	2000	£310.00
Locality Support	2000	£284.00
Lauriston - Opd Derm	6800	£270.50
Comm Nurse Base Inco	500	£248.00
Oas - Adult Insulin Pumps D+e	4600	£242.90
Endoscopy Unit Rie	5700	£241.44
Rie Ward 203 Moe	500	£235.00
Rie - Mdcu	1850	£231.20
Com - Northeast Community	800	£227.15
Rie - Neonatal Unit	850	£223.20
Com - West Lothian Com Team 1	1800	£220.50
Wgh - Metabolic Unit D+e	5000	£200.00
Qyw West Lothian	2000	£199.00
Hawthorn Ward	1550	£196.23
Rie - Ward 104 Stroke	250	£195.00
Wgh - Ward 27 Acute Med	400	£192.00
Edinburgh Care Home Support Tm	4100	£178.35
Endoscopy Unit Wgh	1000	£172.50
Edinburgh Iht Team	500	£170.00
Wgh - Ward 6 Breast Ward	600	£170.00
Ahp Directorate	400	£166.66
Healthy Respect	500	£156.00
Major Trauma Management	200	£156.00
Wgh - Rheumatology Directorate	250	£155.00
Edinburgh Physio At Home And Assoc Services	2400	£151.00
Rie - Cardiology Wards	3650	£147.95
Reh Health Records	2400	£147.80
Elch Ward 1 Hbcc	250	£146.00
Rie - Womens Service Admin	300	£144.56
Dcn - Ward 231 Neurology	600	£126.00
Clinical Assessment	500	£119.00
Sjh - Paediatrics	2000	£110.00
Lsrhs Supplies	150	£108.00
Sjh - Ward 12 - Gynae	550	£106.00
Rie - Gynae Opd	250	£104.00
Spiritual Care Service	1500	£98.00
Renal Overheads	250	£74.00
Veterans First Point - Lothian	500	£70.00
Rhcyp - Lochranza (haem/onc)	25	£69.00
Com - West Lothian Com Team 2	500	£60.00
Com - Antenatal Opd	500	£58.00
Major Trauma Network	150	£51.00
MI Dn - West Cluster	1000	£48.50
Staff Wellbeing	250	£45.00
Stj Ophthalmology	500	£44.00
Rie - Opd 123 General Opd	300	£34.00
Nhsil Charity	100	£30.00
Sjh Ward 9 Acute Medicine	1000	£24.00
Rhcyp - Community Spec Nursing	100	£18.00
Sjh - Opd - Wld	200	£15.00
Rie Ward 107	100	£15.00
Orthotics St John's	250	£12.00
Wgh - Ward 54 Respiratory	100	£2.76
Grand Total	296975	£52,418.51

CODE ON PECOS	DESCRIPTION	TOTAL SPEND	UNIT OF MEASURE	QUANTITY ORDERED	TOTAL COPIES PRINTED	DEPARTMENT WHO PRIMARILY ORDERS
LOT2039	You And Your Anaesthetic Patient Information Leaflet- 12pp A4,Non Contract-CV	£5,364.00	250	36	9000	Rie Theatres Directorate
LOT1606	SACT In The Edinburgh Cancer Centre. A Guide For Patients And Their Carers (Booklet) V2.0 - A5 Portrait, 4pp Co	£3,916.00	1000	2	2000	Wgh - Cancer Directorate
LOT116	Nourishing Ideas Leaflet 100gsm V2.0 (August 2022),Non Contract-CV	£2,516.00	250	17	4250	Dietetics Community
LOT371	Preparing for your Operation ? Day Surgery RIE - 12pp A5 (Self Cover) Blue Offset 80gsm (Quotation 112531),Non	£2,079.00	250	21	5250	Rie Pre-op Assessment
LOT2130	Postnatal Physiotherapy Advice And Rehabilitation Booklet - 24pp A5 (Self Cover),Non Contract-CV	£1,650.00	1000	6	6000	Rie - Post Natal Ward (211)
LOT1096	Colposcopy and Cervical Treatment Booklet,Non Contract-CV	£1,476.00	2000	3	6000	Rie - Womens Service Admin
LOT2356	Liver Transplant Your Questions Answered Booklet Seventh Edition 2021 A5 format,Quote 124315	£1,436.00	500	1	500	Transplant
LOT1624	Postnatal Contraception Patient Information Leaflet Starting Contraception After Having A Baby,Quote 121692	£1,380.00	5000	2	10000	Rie - Post Natal Ward (211)
LOT337	Building a Happy Baby Booklet Colour,Non Contract-CV	£1,295.36	200	44	8800	Com - East Lothian Community
LOT1144	Enhanced Recovery After Surgery (ERAS) - Patient Diary 40pp + 4pp (Throwout On Back Cover) - June 2022,Non C	£1,285.00	250	2	500	Wgh - Surg Pre-admssion Clinic
LOT2139	WGH Abdominal Surgery Day of Surgery Leaflet 8pp A5 (Self Cover) - June 2022,Quote 125165	£1,235.00	250	13	3250	Wgh - Surg Pre-admssion Clinic
LOT2041	Epidural Pain Relief After Surgery Patient Information Leaflet - 8pp A4,Non Contract-CV	£1,212.00	750	3	2250	Rie Theatres Directorate
LOT2137	WGH Abdominal Surgery Fit For Surgery Leaflet 12pp A5 (Self Cover) - June 2022,Quote 125163	£1,170.00	250	10	2500	Wgh - Surg Pre-admssion Clinic
LOT2138	WGH Abdominal Surgery Having a General Anaesthetic Leaflet 8pp A5 (Self Cover) - June 2022,Quote 125164	£1,140.00	250	12	3000	Wgh - Surg Pre-admssion Clinic
LOT967	Day Surgery - Orthaedic Unit Admission Booklet - 16pp A5 Portrait Self Cover (Quotation 112532),Non Contract-CV	£1,080.00	250	10	2500	Rie Pre-op Assessment
LOT1849	Wet Macular Degeneration Passport Booklet A5 Satin V1.0 (Final artwork to be confirmed),Non Contract-CV	£980.00	1000	1	1000	Outpatients Paep
LOT2988	When Someone Has Died At Home or in the Community - Patient Information Leaflet V1.0,Quote 141721	£930.00	50	30	1500	El District Nursing (east)
LOT2040	Your Spinal Anaesthetic Patient Information Leaflet - 8pp A4,Non Contract-CV	£922.50	250	9	2250	Rie Theatres Directorate
LOT2715	Breath Better, Live Better Booklet v3.0 A4 Portrait 4pp Cover - Silk 250gsm 56pp Text - White Bond 90gsm (NHSL1	£898.40	100	7	700	Edinburgh Sesp Pulmonary Rehab
LOT3007	A Pocket Guide To Theatres (Theatres 13, 17, And 18) A6 Landscape,Quote 141723	£864.00	25	4	100	Rie Cepod Vascular Capacity
LOT2017	West Lothian Community Wellbeing Hub Initial Contact Assessment Form A4 90gsm V2.0,Quote 130460	£860.75	200	11	2200	WI Mental Health Hub
LOT2357	Discharge Lounge Royal Infirmary of Edinburgh Tri-Fold Patient Leaflet (Mar 2022),Quote 123844	£790.00	1000	5	5000	Rie - Ward 109
LOT2870	The Edinburgh Haemophilia Centre V.1 - 44pp A4 White Bond 80gsm,Quote 136891	£778.00	250	1	250	Wgh - Cancer Directorate
LOT2489	When Someone Has Died Leaflet - A5 V1,Quote 126842	£770.00	1000	10	10000	Nw Dist Nrs - Bridge And Tower
LOT2001	Nerve Block As Part Of Anaesthetic For Surgery V2.0 - A4 White Bond 80gsm,Quote 137924	£688.80	400	7	2800	Rie Theatres Directorate
LOT364	Blepharitis Information Leaflet,Non Contract-CV	£678.00	1200	4	4800	Stj Ophthalmology
LOT1252	Breastfeeding Assessment Form V1.0,Quote 128214	£650.96	200	79	15800	Health Visiting West Lothian
LOT2484	Community Breastfeeding Support A6 Card (August 2022),Quote 126314	£624.00	500	26	13000	Health Visiting - Edinburgh W
LOT117	Nourishing Drinks Leaflet V2.0,Non Contract-CV	£622.50	50	25	1250	Dietetics - St Johns
LOT1964	Pregnancy Booking Pack v2.0 (June 2022),Quote 125417	£596.00	300	16	4800	Rie Records
LOT2140	WGH Abdominal Surgery Getting Going After Surgery Leaflet 12pp A5 (Self Cover) - June 2022,Quote 125166	£585.00	250	5	1250	Wgh - Surg Pre-admssion Clinic
LOT2756	Quit Your Way - 6pp 1/3A4, Silk 150gsm V1.0,Quote 134587	£560.00	10000	1	10000	Qyw West Lothian
LOT2660	Childhood Epilepsy Booklet 56pp,Quote 130144	£558.00	100	1	100	Paediatric - Acute Management
LOT1661	Quality Procedure QP2.4 Purchase Control NCR Pads - Sequentially Numbered (Quotation 98711),Quote 125482	£552.00	50	2	100	Reh Hard Fm
LOT2744	Hip Fracture Booklet V1.0 - 20pp A5 Silk 115gsm Portrait,Quote 133498	£520.00	300	2	600	Orthopaedics Directorate
LOT290	Perineal Tears / Trauma During Childbirth - 12pp A5 (Self Cover) V2.0,Quote 130096	£513.00	500	3	1500	Rie - Post Natal Ward (119)
LOT2659	Epilepsy In Infants And Young Children Booklet 44pp,Quote 129854	£495.00	100	1	100	Paediatric - Acute Management
LOT197	Getting To Know Me Leaflet 6pp A4 Alzheimer Scotland Version 2013,Non Contract-CV	£467.52	100	48	4800	East Pavillion A
LOT2751	Diabetic Eye Screening GP Leaflet A4 V1.0,Quote 141731	£392.00	22000	1	22000	Screening Inequality Fund
LOT2780	Help With Your Type 2 Diabetes V1.0 - A5 Silk 150gsm,Quote 135034	£390.00	500	6	3000	Nhsil Diabetes Development
LOT369	DSU Preparing for your Operation ? Admission via Day Surgery RIE - 12pp A5 (Self Cover) White Bond 80gsm (Qu	£384.00	250	4	1000	Rie Pre-op Assessment
LOT645	CT Scanning Leaflet WGH A5 80gsm - June 2022,Quote 124982	£375.83	1000	7	7000	Wgh - Radiology
LOT2347	Anxiety Booklet 2: Coping with Anxiety v1.0,Quote 123504	£371.20	50	8	400	WI Mental Health Hub
LOT2986	Cholangiocarcinoma (CCA) Bil Duct Cancer Leaflet V1.0,Quote 141433	£360.00	250	2	500	Rie Ward 107
LOT1466	Breast and Post Mastectomy Radiotherapy Patient Guide v4.0 (Mar 2022),Quote 123539	£356.00	1000	2	2000	Wgh - Radiotherapy
LOT3040	Guidance on Pressure Systems (Front Back Cover + 14 Leaves) A5 Portrait,Quote 142878	£355.00	20	1	20	Hard Fm W Loth
LOT2141	WGH Abdominal Surgery Pain Relief After Surgery Leaflet 12pp A5 (Self Cover) - June 2022,Quote 125168	£351.00	250	3	750	Wgh - Surg Pre-admssion Clinic
LOT2691	Iron for Anaemia in Pregnancy Leaflet - 4pp A5 Uncoated 100gsm,NP717-19	£350.36	200	38	7600	Com - East Lothian Community
LOT874	After Your Breast Surgery Information For Patients v3.0 - A5 - Portrait White Bond 100gsm,Quote 142208	£348.00	600	3	1800	Wgh - Breast Clinic Cancer
LOT658	Preparing for Your Operation DSC SJH,Non Contract-CV	£330.00	500	3	1500	Lauriston - Ent Outpatients
LOT2740	Orthopaedics Get Set For Surgery Leaflet - Double Sided A4,Quote 139704	£326.40	100	4	400	Orthopaedics Directorate
LOT2349	Depression and Low Mood Booklet 2: How to Cope with Depression and Low Mood v1.0,Quote 123506	£324.80	50	7	350	WI Mental Health Hub
LOT2866	Upper Gastrointestinal Endoscopy and Colonoscopy with Plenvu x 7 Leaves V1.1 A4 White Bond 80gsm,Quote 137	£304.00	500	2	1000	Endoscopy Unit Wgh
LOT2552	Trauma Orthopaedics - Your Journey Leaflet - 6pp 1/3A4 V1.0 (Oct 2022),Quote 127817	£301.75	50	17	850	Rie - Ward 209
LOT1559MONO	Healthy Bladder Care Patient Information Lealet A5 Mono,Non Contract-CV	£295.00	250	5	1250	Sjh - Opd - Wld

LOT2314	Steroid Emergency Card (Adult) HIS July 2021,Quote 130472	£280.00	1000	7	7000	Dcn - Ward 130 Acute Care
LOT2889	T2 Diabetes Know Your Numbers Patient Information Leaflet V1.0 - June 2024,Quote 139577	£270.00	250	9	2250	Sjh Medical Administration
LOT553	Colorectal Half Booklet ICP,Non Contract-CV	£268.00	500	1	500	Main Theatre
LOT1878	Nasogastric Feeding Tube for External Nutrition Booklet A5 80gsm V1.0,Non Contract-CV	£259.50	600	2	1200	Rie Dietetics
LOT270	Induction of Labour Booklet V4.0 A5 80gsm 4pp,Non Contract-CV	£258.40	200	19	3800	Com - Midlothian Community
LOT2698	Planning Your Discharge From Hospital - Planned Knee And Hip Replacement Surgery - 8pp A5 Self Cover - 200 co	£258.00	200	2	400	Rie - Ward 220
LOT2490	Cancer Navigation Hub Leaflet - 4pp A5 V5.0,Quote 140163	£256.50	250	19	4750	Sjh - Ward 12 - Gynae
LOT966	DVT Advice Leaflet,Non Contract-CV	£255.00	1000	3	3000	Rie Pre-op Assessment
LOT2083	Quit Your Way Assessment Form - 4pp A4,Non Contract-CV	£252.00	1000	3	3000	Qyw West Lothian
LOT1559COLOUR	Healthy Bladder Care Patient Information Lealet A5 Colour,Non Contract-CV	£248.00	250	2	500	Bladder And Bowel Team
LOT2346	Anxiety Booklet 1: What Is Anxiety? v1.0,Quote 123503	£248.00	50	8	400	WI Mental Health Hub
LOT2348	Depression and Low Mood Booklet 1: What Are Depression and Low Mood? v1.0,Quote 123505	£248.00	50	8	400	WI Mental Health Hub
LOT690	Anterior Cruciate Ligament (ACL),Non Contract-CV	£240.00	200	3	600	Rie Pre-op Assessment
LOT2142	WGH Abdominal Surgery Going Home After Surgery Leaflet 12pp A5 (Self Cover) - June 2022,Quote 125169	£234.00	250	2	500	Wgh - Surg Pre-admssion Clinic
LOT1983	Ophthalmology What To Expect After Your Eye Injection A5 100gm V4.0 Patient Information Leaflet (Quote 114065)	£231.25	500	5	2500	Stj Ophthalmology
LOT1284	Your Health Visiting Service - Information for New Parents Booklet v3.0 (Dec 2021),Quote 123716	£226.25	100	5	500	Com - West Lothian Com Team 1
LOT2788	Intermediate Care Leaflet 12pp A5 (Self Cover) A5 (Portrait) White Bond 80gsm,Quote 137406	£222.75	50	9	450	Liberton - Ward 2
LOT2431	Going Home with Nasogastric Feeding - 8pp A4 (Self Cover) - June 2022,Quote 124949	£216.00	50	5	250	Sjh - Special Care Nursery
LOT2780-Arabic	Help With Your Type 2 Diabetes V1.0 (Arabic) - A5 Silk 150gsm,Quote 137608	£215.00	500	1	500	Strategic Planning
LOT2780-Polish	Help With Your Type 2 Diabetes V1.0 (Polish) - A5 Silk 150gsm,Quote 137609	£215.00	500	1	500	Strategic Planning
LOT1798	Your Anaesthetic For Heart Operation 16pp A5 Self Cover A5 Portrait (Quotation 105362),Non Contract-CV	£210.00	400	1	400	Rie Theatres Directorate
LOT1210	Preventing Blood Clots in Pregnancy and After Birth V2,Quote 122714	£208.25	100	17	1700	Com - West Lothian Com Team 2
LOT2554	Cup Feeding Your Baby A4 Leaflet V1.0 (Nov 2022),Quote 128268	£208.00	250	13	3250	Rie - Post Natal Ward (211)
LOT236	Quit Your Way Pharmacy Product Request Letter V2.0 - A4 White Bond 80gsm,Quote 136420	£206.00	2000	2	4000	East + Mid Quit Your Way
LOT1765	Intensive Home Treatment Team IHTT Medicines Supply Record A4 170gsm V1.0,Non Contract-CV	£204.00	100	6	600	Edinburgh Iht Team
LOT2970	MMR Vaccine Leaflet A4 - English - August 2024,Quote 139459	£204.00	1000	1	1000	Hpt Immunisation
LOT2353	The Good Sleep Workshop v1.0,Quote 134119	£201.60	25	6	150	WI Mental Health Hub
LOT1496	Small Bowel Capsule Endoscopy x 5 Leaves A4 (300 sets),Non Contract-CV	£200.00	300	1	300	Rie - Gi Investigation Unit
LOT2095	Quit Your Way Progress Notes - A4,Non Contract-CV	£192.00	1000	4	4000	Qyw West Lothian
LOT2343	Ophthalmology Leaflet Retinal Detachment Surgery v1.0,Quote 123450	£191.38	50	14	700	Ward E2 Ip/dc
LOT1556	Think Delirium Leaflet,Non Contract-CV	£188.00	100	4	400	Rie Ward 202 Moe
LOT2959	Smoke Free Leaflet - 4pp A5 (Open Size A4) Silk 170gsm,Quote 137137	£188.00	500	2	1000	Qyw Acute
LOT2894	Patient Initiated Follow Up (PIFU) Card 350gsm - Double Sided **Leave External Comment Of Department Name Ar	£180.00	250	9	2250	Community Podiatry
LOT1804	Hydrogen Methane Breath Testing Leaflet 6pp A4 (Quotation 105357),Non Contract-CV	£178.00	400	1	400	Rie - Gi Investigation Unit
LOT2016	Registering A Death During COVID-19 Leaflet 4pp A5 - A5 (open size A4),Non Contract-CV	£176.00	1500	1	1500	Sjh Ward 14 -Orthopaedic Rehab
LOT2978	Information For Parents and Carers Taking Babies Home With Medicines 20pp A5,Quote 137906	£176.00	100	2	200	Sjh - Pharmacy
LOT437	Flexible Sigmoidoscopy with Picolax and Consent Form (Quotation 118471),Non Contract-CV	£172.50	500	2	1000	Endoscopy Unit Wgh
LOT2887	Lothian Safekeeping Plan - Parents and Carers Form A4 - White Bond 80gsm V1.0,Quote 140136	£171.00	1000	2	2000	Camhs - Non Pays
LOT2891	Lothian Safekeeping Plan - Children and Young People Form A4 - White Bond 80gsm V1.0,Quote 140137	£171.00	1000	2	2000	Camhs - Non Pays
LOT2350	Panic Booklet 1: What Is Panic? v1.0,Quote 123507	£168.50	50	5	250	WI Mental Health Hub
LOT199	Information For Patients Receiving SACT V2.0 A5 Silk 150gsm,Quote 134981	£167.50	1000	2	2000	Wgh Haematology Day Treatment
LOT2753	ELCH Ward 5 Orthopaedics Welcome Leaflet - 8pp A5 White Bond 120gsm,Quote 133735	£166.66	200	2	400	Elch Ward 5 Addnl Capacity
LOT3042	Your Experience Matters Patient Feedback Cards - 55 x 85mm Color Copy 350gsm,Quote 142988	£165.00	5000	1	5000	Patient Experience + Fdbk Team
LOT1873	Know The Numbers Adult Diabetes Leaflet A5 150gsm Silk NHS Scotland Jun19 Version,Non Contract-CV	£164.00	2000	1	2000	Rie - Opd 2 Diabetes D+e
LOT2629	Patient Information Leaflet - Peritoneal Dialysis 8pp A4 Self Cover V1.0,Quote 140735	£158.40	20	6	120	Community Dialysis
LOT2780-Mandarin	Help With Your Type 2 Diabetes V1.0 (Mandarin) - A5 Silk 150gsm,Quote 137611	£158.00	300	1	300	Strategic Planning
LOT2780-Urdu	Help With Your Type 2 Diabetes V1.0 (Urdu) - A5 Silk 150gsm,Quote 137610	£158.00	300	1	300	Strategic Planning
LOT2987	Hip And Knee Replacement Surgery - Your Medication After Discharge - Patient Information Leaflet V1.0,Quote 141	£153.34	500	1	500	Orthopaedics Directorate
LOT1244	Testing For Blood Borne Viruses Leaflet, Version 3.1 - A5, 110gsm,Non Contract-CV	£152.00	250	4	1000	Ph - Sh-Bbv-Hep C
LOT2598	Day Of Discharge From Hospital To Care Home Checklist V1.0 - A4 White Bond 90gsm,Quote 135355	£151.92	50	24	1200	Rie - Ward 101 Moe
LOT1305	Rainbow Pack Folder v2 (Dec 2022),Quote 128715	£150.00	50	1	50	Rhcyp - Clinical Co-ordinator
LOT1757	Oral Nutritional Supplements A5 Booklet PIL V1.0,Non Contract-CV	£150.00	250	7	1750	Dietetics - St Johns
LOT1811	Quit Your Way A4 Leaflet 01506 651829 (Quotation 138525),Non Contract-CV	£148.00	1000	1	1000	Qyw West Lothian
LOT028	Orange Deceased Sticker (38 x 75mm),Non Contract-CV	£147.80	2400	1	2400	Reh Health Records
LOT1863	West Lothian Community Wellbeing Hubs Patient Info Leaflet V2.0 (Jan 2023),Quote 128927	£144.00	500	3	1500	WI Mental Health Hub
LOT2248	Antenatal Hand Expressing - Information For Pregnant Women With Diabetes 16pp A5 Self Cover (March 2023),Qu	£144.00	100	2	200	Maternal Infant Nutrician
LOT2619	Safe Sleep Cot Cards A5,Quote 129122	£144.00	1000	2	2000	Rie - Post Natal Ward (211)
LOT2873	Maternal Mental Health Week 2024 Booklet V1.0 - 24pp A5 (Self Cover) - Portrait White bond 100gsm,Quote 13739	£144.00	250	1	250	Perinatal Community Team
LOT2694	Practice Mental Health Nurse Service West Lothian Leaflet - 6pp 1/3A4,Quote 133962	£142.00	500	2	1000	Locality Support

LOT914	Surgery Suture Removal Sheet,Non Contract-CV	£140.00	500	7	3500	Lauriston - Opd Derm
LOT2781	Gestation Diabetes Leaflet V1.0 - A5 White Bond 100gsm,Quote 135356	£134.40	50	12	600	Sjh - Diabetic Unit D+e
LOT981	Preoperative Elective Orthopaedic Checklist,Quote 129407	£130.00	1000	2	2000	Rie Pre-op Assessment
LOT2780-Hindi	Help With Your Type 2 Diabetes V1.0 (Hindi) - A5 Silk 150gsm,Quote 137612	£129.00	200	1	200	Strategic Planning
LOT720	RHSC - Generic Discharge Checklist,Non Contract-CV	£128.00	500	4	2000	Rhcyp - Crichton (surg Day)
LOT2351	Panic Booklet 2: What Causes Panic? v1.0,Quote 123508	£124.00	50	4	200	WI Mental Health Hub
LOT2972	You are Stronger - Full Colour Printed Vinyl And Matt Laminate - 300 x 100mm,Quote 138704	£124.00	11	1	11	Sjh - Labour Ward - Wld
LOT2973	Just Breathe - Full Colour Printed Vinyl + Matt Laminate - 250 x 100mm,Quote 138706	£124.00	11	1	11	Sjh - Labour Ward - Wld
LOT2892	Hearing Aids and your child Leaflet - 4 Leaves of A4 V1.0 - August 2024,Quote 139865	£124.00	70	1	70	Rhcyp - Audiology
LOT2890	Wellbeing Hub East Lothian A5 - August 2024,Quote 139867	£116.00	600	2	1200	East Lothian Psychology
LOT1842	Procedure Information Sheet Angiography/Angiogram A4 90gsm V1.0,Quote 126717	£115.50	100	30	3000	Rie - Cardiology Wards
LOT2881	East Lothian HSCP CWIC Inveresk Leaflet V1.0 - 4pp A5,Quote 138495	£114.00	500	3	1500	Cwic
LOT605	Pelvic Floor Exercise Leaflet,Non Contract-CV	£112.00	50	4	200	Rie - Gynae Opd
LOT2957	NHS - It s Ok To Ask - A5 Leaflet White Bond 80gsm,Quote 137518	£110.00	1000	1	1000	Efficiency + Productivity Team
LOT1105	Corneal Graft Patient Information Leaflet,Non Contract-CV	£110.00	500	1	500	Outpatients Paep
LOT2340	Ophthalmology Leaflet Instructions for Posturing After Your Eye Surgery v1.0,Quote 123447	£107.38	50	28	1400	Ward E2 Ip/dc
LOT2391	EVD Safety Bundle - 8pp A4 (Self Cover) - May 2022,Quote 124673	£104.00	50	4	200	Dcn - Ward 130 Acute Care
LOT920	TB Adult Contact Sheet,Non Contract-CV	£102.00	300	3	900	Tb Nurse Funding
LOT692	Arthroscopy of the Knee,Non Contract-CV	£100.00	200	2	400	Rie Pre-op Assessment
LOT2197	Patient Information Leaflet: Acute Liver Failure - 24pp A5 (Self Cover) 130gsm Silk,Non Contract-CV	£96.00	10	2	20	Transplant
LOT2746	Expressing Milk For Your Baby On The Neonatal Unit A5, Silk 150gsm V2.0,Quote 134630	£94.00	500	1	500	Rie - Neonatal Unit
LOT2352	Panic Booklet 3: Coping with Panic v1.0,Quote 123510	£93.00	50	3	150	WI Mental Health Hub
LOT3038	Child Death Review Booklets - Supporting Parents, Families And Carers In Scotland - 12pp A5 (Self Cover) A5 Port	£92.00	100	1	100	Rhcyp - Community Spec Nursing
LOT3017	Occupational Therapy Physiotherapy Discharge Risk Indicator Tool 4pp - A6 Silk 150gsm,Quote 142659	£90.00	500	1	500	Rie Non Pays
LOT313	Vaginal Pelvic Floor Repair,Non Contract-CV	£90.00	300	1	300	Sjh - Opd - Wld
LOT1000	Bronchiolitis - Your Questions Answered (RHSC),Non Contract-CV	£88.00	500	2	1000	Sjh - Paediatrics
LOT1070	Skin Care During After Radiotherapy,Non Contract-CV	£88.00	500	2	1000	Wgh - Radiotherapy
LOT913	Advice Following A Shave Or Curettage Procedure V2,Non Contract-CV	£84.00	150	6	900	Lauriston - Opd Derm
LOT2599	Patient Collection for Theatres Checklist WGH - A4,NP717-28	£83.00	100	25	2500	Wgh Ward 20 Icu
LOT691	Arthroscopic Shoulder Surgery,Non Contract-CV	£80.00	200	1	200	Rie Pre-op Assessment
LOT069	Therapy Calling Card Physio@Home Calling Card A6 190gsm,Quote 135039	£78.00	1200	1	1200	Edinburgh Physio At Home And Assoc Services
LOT1307	Rainbow Pack: Arranging Your Childs Funeral V7.0 (Jan 2023),Quote 128930	£78.00	50	1	50	Rhcyp - Clinical Co-ordinator
LOT2684	The Regional Stroke Centre (RIE) A5 Portrait Silk 150gsm,NP717-19	£78.00	50	2	100	Rie - Ward 104 Stroke
LOT2135	Nutrition and Dietetic Service for Gestational Diabetes 4pp A5 (Quotation 117517),Non Contract-CV	£77.50	375	1	375	Sjh - Diabetic Unit D+e
LOT1310	Useful Contacts - Support For Bereaved Parents Families And Carers Rainbow Pack 8pp A5 Self Cover V7.0 (Nov 2	£77.00	50	1	50	Rhcyp - Clinical Co-ordinator
LOT1775A	Alnisa Service Booklet A7 Colour Silk 170gsm English Version V3.0,Quote 142227	£77.00	50	1	50	Com - Northeast Community
LOT1775B	Alnisa Service Booklet A7 Colour Silk 170gsm Arabic Version V3.0,Quote 142226	£77.00	50	1	50	Com - Northeast Community
LOT2871	Perinatal Mental Health Service Leaflet V.1 - 6pp 1/3A4 White Bond 100gsm,Quote 137112	£76.00	250	1	250	Perinatal Community Team
LOT798	Botulinum A Toxin Leaflet,Non Contract-CV	£76.00	100	2	200	Sjh - Opd - Wld
LOT1840	Procedure Information Sheet Pacemaker/PPM A4 90gsm V1.0,Non Contract-CV	£74.69	50	10	500	Rie - Cardiology Wards
LOT2562	Patient Information Leaflet - How To Care For Your Wound Following Your Caesarean Birth A4 V1.0,Quote 140618	£74.00	500	4	2000	Rie - Post Natal Ward (211)
LOT1107	Chalmers B Collagen Crosslinking Leaflet,Non Contract-CV	£74.00	500	1	500	Outpatients Paep
LOT001	Disabled Living Centre leaflet V3.0 - A5 350gsm Silk,Quote 141491	£72.00	500	1	500	Clinical Assessment
LOT2754	Veterans F1rst Point - 6pp 1/3A4, Silk 150gsm V2.1,Quote 134586	£70.00	500	1	500	Veterans First Point - Lothian
LOT2101	Sympathy Stickers - Oval - 50 x 37mm (21 to view A4),Non Contract-CV	£68.00	2100	1	2100	Wgh - Medical Assessment Unit
LOT311	Autologous Sling Operation Patient Information,Non Contract-CV	£67.00	50	1	50	Sjh - Opd - Wld
LOT2626	Going Home After Surgery A5 Portrait White Bond 80gsm,NP717-19	£66.16	50	2	100	Womens Clinical Management
LOT1346	Our Journey Together Patient Information Leaflet V2,Non Contract-CV	£62.00	100	2	200	Rie - Neonatal Unit
LOT2747	Breast Massage And Hand Expressing - A5, Silk 150gsm V1.1,Quote 124631	£62.00	500	1	500	Rie - Neonatal Unit
LOT1076	Going Home From Hospital with Salbutamol Inhaler And Spacer A4 V3.0 (Oct 2022),Quote 127818	£60.00	500	1	500	Sjh - Paediatrics
LOT2879	Your Treatment Escalation Plan H@H - 4pp A5 - Patient Information Leaflet V1.0 - June 2024,Quote 138388	£57.20	400	2	800	Rie Day Hospital
LOT2874	Dad s - Partners - Co-parents - Relatives Carers V1.0 - 4pp A5 (Open Size A4) White Bond 100gsm,Quote 137398	£56.00	250	1	250	Perinatal Community Team
LOT1560	Ankle Foot Orthosis Booklet A5,Non Contract-CV	£55.00	250	2	500	Orthotics Rie + Aah
LOT1563	Stock And Custom Orthotic Insoles Booklet A5,Non Contract-CV	£54.00	250	1	250	Orthotics Rie + Aah
LOT1838	Procedure Information Sheet TAVI A4 90gsm v1.0,Quote 123490	£49.60	50	8	400	Rie - Mdcu
LOT1073	Registering A Death In Lothian Leaflet A5 150gsm Silk Version 7.3 Mar20,Non Contract-CV	£48.50	1000	1	1000	Ne Dist Nrs - East And Leith
LOT2869	Topical Treatments For Your Child?s Eczema A4 297 x 210mm White Bond 80gsm,Quote 137517	£47.50	250	5	1250	Lauriston - Opd Derm
LOT2569	Fit For Surgery A5 White Bond 80gsm,NP717-19	£46.66	50	2	100	Womens Clinical Management
LOT2625	Pain Releif After Abdominal Surgery A5 Portrait White Bond 80gsm,NP717-19	£46.66	50	2	100	Womens Clinical Management

LOT2133	Peer Support Service - A6 Postcards (Nov 2022),Quote 128169	£45.00	250	1	250	Staff Wellbeing
LOT2570	Having A General Anaesthetic A5 Portrait White Bond 80gsm,NP717-19	£44.66	50	2	100	Womens Clinical Management
LOT2624	Getting Going After Surgery A5 Portrait White Bond 80gsm,NP717-19	£44.66	50	2	100	Womens Clinical Management
LOT2337	Ophthalmology Leaflet Epiretinal Membrane v1.0,Quote 123419	£41.01	50	3	150	Ward E2 Ip/dc
LOT2342	Ophthalmology Leaflet Laser Retinopexy for a Retinal Tear v1.0,Quote 123449	£41.01	50	3	150	Outpatients Paep
LOT2571	Day Of Surgery A5 White Bond 80gsm,NP717-19	£40.32	50	2	100	Womens Clinical Management
LOT2878	Edinburgh Hospital At Home - 4pp A5 - Patient Information Leaflet V1.0 - June 2024,Quote 138389	£39.60	400	1	400	Rie Day Hospital
LOT1454	Pulmonary Rehab Advice Card,Non Contract-CV	£39.00	25	5	125	Edinburgh Sesp Pulmonary Rehab
LOT2954	100 Mile Challenge - A4 Leaflets Silk 150gsm,Quote 137288	£38.00	100	1	100	Nhsl Charity
LOT1834	Bronchiectasis Patient Self Management Plan A5 150gsm V2.0,Non Contract-CV	£37.25	250	1	250	Rie - Respiratory Ward 204
LOT937	OT Pre-Admission Info - Measurement Form Electives,Non Contract-CV	£35.00	1000	1	1000	Orthopaedics Directorate
LOT1841	Procedure Information Sheet Cardioversion A4 90gsm V1.0,Non Contract-CV	£33.60	50	6	300	Rie - Mdcu
LOT886	Bronchoscopy - Trans Brocheal Biopsy - MDCU,Non Contract-CV	£33.00	200	1	200	Rie - Mdcu
LOT893	Oesophageal Pnuematic Dilation (Stent) - MDCU,Non Contract-CV	£33.00	200	1	200	Rie - Mdcu
LOT612	You and Your Anaesthetic Booklet - 2023 Version,Quote 141458	£32.60	200	18	3600	Wgh - Breast Clinic Cancer
LOT1497	Vaginal Pessaries For Management Of Prolapse 4pp A5,Non Contract-CV	£32.00	250	2	500	Sjh - Opd - Wld
LOT1030	Boston Brace for Scoliosis Leaflet - 6pp 1/3A4 V3.0, White Bond 80gsm,Quote 134046	£30.40	50	2	100	Orthotics Rie + Aah
LOT1833	Bronchiectasis Card 85x110mm 200gsm V1.0,Non Contract-CV	£29.00	250	1	250	Rie - Respiratory Ward 204
LOT2886	Breastmilk Fortifier Boosters V2.0 - July 2024,Quote 139012	£28.80	25	8	200	Rie - Neonatal Unit
LOT995	Scottish National Spine Service 8pp A5 Self Cover V3.1, White Bond 80gsm,Quote 134043	£28.80	50	1	50	Orthotics Rie + Aah
LOT1843	Procedure Information Sheet TOE A4 90gsm V1.0,Non Contract-CV	£28.00	50	5	250	Rie - Mdcu
LOT2026	Orthopaedic Footwear - Leaflet 4pp A5,Non Contract-CV	£28.00	250	2	500	Orthotics Rie + Aah
LOT2026	Orthopaedic Footwear - Leaflet 4pp A5,Non Contract-CV	£28.00	250	2	500	Orthotics Rie + Aah
LOT2339	Ophthalmology Leaflet Full Thickness Macular Hole v1.0,Quote 123446	£27.34	50	2	100	Ward E2 Ip/dc
LOT2339	Ophthalmology Leaflet Full Thickness Macular Hole v1.0,Quote 123446	£27.34	50	2	100	Ward E2 Ip/dc
LOT2242	Osteoarthritis Of The Knee - Patient Information Leaflet,Non Contract-CV	£25.84	50	2	100	Orthopaedics Directorate
LOT1858	Fire Hazard With Emollients Patient Info Leaflet A5 White 80gsm V1.0,Non Contract-CV	£25.00	1000	1	1000	S2c Westerhailes Hc
LOT2385	Transfer for Thrombectomy - Information for Relatives, Carers and Next of Kin v1.1 (Mar 2022),Quote 124243	£25.00	25	1	25	Sjh Stroke Unit
LOT2983	Patient Information Leaflet - Prolonged Jaundice - A4 - V1.0,Quote 140771	£24.80	25	4	100	Rie - Neonatal Unit
LOT2722	T1 Diabetes Know Your Numbers Sheet A5 Uncoated 120gsm,NP717-19	£24.50	500	1	500	Oas - Adult Insulin Pumps D+e
LOT1303	When A Child Dies In Hospital Rainbow Pack Leaflet A5 V5.0 (Nov 2022),Quote 128328	£24.00	50	1	50	Rhcyp - Clinical Co-ordinator
LOT1304	When Your Child Has Died Suddenly or Unexpectedly Rainbow Pack Leaflet A5 V5.0 (Nov 2022),Quote 128329	£24.00	50	1	50	Rhcyp - Clinical Co-ordinator
LOT1308	Bereavement Coping With Grief PIL Rainbow Pack A5 V5.0 (Nov 2022),Quote 128330	£24.00	50	1	50	Rhcyp - Clinical Co-ordinator
LOT1309	Supporting Siblings When a Child has Died Rainbow Pack 4pp A5 V6.0 (Nov 2022),Quote 128331	£24.00	50	1	50	Rhcyp - Clinical Co-ordinator
LOT1311	Registering Your Childs Death Rainbow Pack 4pp A5 V6.0 (Nov 2022),Quote 128333	£24.00	50	2	100	Rhcyp - Community Spec Nursing
LOT2557	Rainbow Pack: When a child dies - The Child Death Review Process V1.0 (Nov 2022),Quote 128335	£24.00	50	1	50	Rhcyp - Clinical Co-ordinator
LOT291	Caring For Your Baby at Night - Black And White,Non Contract-CV	£24.00	100	1	100	Com - South Central Community
LOT1303	When A Child Dies In Hospital Rainbow Pack Leaflet A5 V5.0 (Nov 2022),Quote 128328	£24.00	50	1	50	Rhcyp - Clinical Co-ordinator
LOT1304	When Your Child Has Died Suddenly or Unexpectedly Rainbow Pack Leaflet A5 V5.0 (Nov 2022),Quote 128329	£24.00	50	1	50	Rhcyp - Clinical Co-ordinator
LOT2241	Osteoarthritis Of The Hip - Patient Information Leaflet,Non Contract-CV	£22.00	50	2	100	Orthopaedics Directorate
LOT2990	Prehab - Preparing for Cancer Treatment A4 - White Bond 80gsm,Quote 142108	£22.00	100	1	100	Strategic Planning
LOT1454	Pulmonary Rehabilitation Advice Card V2.0 - 55x170mm Silk 170gsm,Quote 137638	£22.00	25	5	125	Edinburgh Sesp Pulmonary Rehab
LOT912	Advice Following Surgical Procedure Dermatology A4 80gsm V4.0,Quote 129357	£20.50	1000	1	1000	Lauriston - Opd Derm
WGH2331	Pre-Operative Checklist - August 2022,Non Contract-CV	£19.32	100	7	700	Wgh - Ward 24 General Surgery
LOT2638	Upper GI Endoscopy With LA Throat Spray Discharge Information - A4 White Bond 90gsm V2.0,Quote 135509	£17.20	250	2	500	Endoscopy Unit Rie
WLT593	Leaving Against Advice Form A6 2019,Non Contract-CV	£16.80	500	3	1500	Sjh - Ward 12 - Gynae
LOT1031	Spinal Brace Vest Leaflet - 6pp 1/3A4 V3.0, White Bond 80gsm,Quote 134044	£15.20	50	1	50	Orthotics Rie + Aah
LOT1031	Spinal Brace Vest Leaflet - 6pp 1/3A4 V3.0, White Bond 80gsm,Quote 134044	£15.20	50	1	50	Orthotics Rie + Aah
LOT2566	Dietary Advice Following Fundoplication 4pp A4 V1.0 (Feb 2023),Quote 129562	£15.00	100	1	100	Day Surgery Ward
LOT2566	Dietary Advice Following Fundoplication 4pp A4 V1.0 (Feb 2023),Quote 129562	£15.00	100	1	100	Day Surgery Ward
LOT2982	Patient Information Leaflet - How Do I Keep My Baby Warm - A5 V1.0,Quote 140668	£13.60	25	11	275	Rie - Neonatal Unit
LOT2634	Upper GI Endoscopy And Colonoscopy With Sedation Discharge Information - A4 White Bond 90gsm V2.0,Quote 1	£13.00	250	1	250	Endoscopy Unit Rie
LOT2635	Upper GI Endoscopy And Colonoscopy Without Sedation Discharge Information - A4 White Bond 90gsm V2.0,Quote	£13.00	250	1	250	Endoscopy Unit Rie
LOT2632	Flexible Sigmoidoscopy With Entonox Discharge Information - A4 White Bond 90gsm V2.0,Quote 135517	£12.66	300	1	300	Endoscopy Unit Rie
LOT2633	Flexible Sigmoidoscopy With Sedation Discharge Information - A4 White Bond 90gsm V2.0,Quote 135518	£12.66	300	1	300	Endoscopy Unit Rie
LOT2786	Spinal Bracing Advice For Schools And Nurseries - A4 White Bond 80gsm V1.0,Quote 135534	£12.40	50	1	50	Orthotics Rie + Aah
LOT1562	Footwear Advice Leaflet A5,Non Contract-CV	£12.00	250	1	250	Orthotics Rie + Aah
LOT1562	Footwear Advice Leaflet A5,Non Contract-CV	£12.00	250	1	250	Orthotics Rie + Aah
LOT2338	Ophthalmology Leaflet Flashes and Floaters in Your Vision v1.0,Quote 123445	£10.66	50	2	100	Outpatients Paep

LOT2338	Ophthalmology Leaflet Flashes and Floaters in Your Vision v1.0,Quote 123445	£10.66	50	2	100	Outpatients Paep
LOT1837	Procedure Information Sheet ICD A4 90gsm V1.0,Non Contract-CV	£10.50	50	3	150	Rie - Cardiology Wards
LOT1839	Procedure Information Sheet CRT-D CRT A4 90gsm V1.0,Non Contract-CV	£10.50	50	3	150	Rie - Cardiology Wards
LOT2636	Transnasal Endoscopy With LA Throat Spray Discharge Information - A4 White Bond 90gsm V2.0,Quote 135514	£10.00	250	1	250	Endoscopy Unit Rie
LOT2637	Transnasal Endoscopy With Sedation Discharge Information - A4 White Bond 90gsm V2.0,Quote 135515	£10.00	250	1	250	Endoscopy Unit Rie
LOT2692	Upper GI Endoscopy With Sedation Discharge Information - A4 White Bond 90gsm V2.0,Quote 135510	£9.00	250	1	250	Endoscopy Unit Rie
LOT2872	Rifampicin And Clindamycin For Hidradenitis Suppurativa V1 (HS) x 2 Leaves- A4 White Bond 80gsm, RG223110RB	£6.80	50	1	50	Lauriston - Opd Derm
LOT2568	General Discharge Advice Following Abdominal Surgery - A4 V1.0 (Feb 2023),Quote 129566	£6.17	100	1	100	Rie Ward 106
LOT2568	General Discharge Advice Following Abdominal Surgery - A4 V1.0 (Feb 2023),Quote 129566	£6.17	100	1	100	Rie Ward 106
LOT1452	Prevent Pressure Ulcers A4 Guide To Reducing Risk In Yourself And Others Version 2.0,Non Contract-CV	£4.35	100	29	2900	Ne Dist Nrs - East And Leith

Row Labels	Sum of TOTAL COPIES PRINTED	Sum of TOTAL SPEND
Rie Theatres Directorate	16700	£8,397.30
Wgh - Surg Pre-admssion Clinic	11750	£6,000.00
Wgh - Cancer Directorate	2250	£4,694.00
Rie Pre-op Assessment	14950	£4,348.00
Rie - Post Natal Ward (211)	23250	£3,456.00
WI Mental Health Hub	6000	£2,783.85
Dietetics Community	4250	£2,516.00
Com - East Lothian Community	16400	£1,645.72
Transplant	520	£1,532.00
Rie - Womens Service Admin	6000	£1,476.00
Outpatients Paep	2350	£1,226.33
Qyw West Lothian	18000	£1,152.00
Orthopaedics Directorate	2700	£1,082.58
Paediatric - Acute Management	200	£1,053.00
Edinburgh Sesp Pulmonary Rehab	950	£959.40
EI District Nursing (east)	1500	£930.00
Stj Ophthalmology	7300	£909.25
Strategic Planning	1900	£897.00
Rie Cepod Vascular Capacity	100	£864.00
Rie - Ward 109	5000	£790.00
Dietetics - St Johns	3000	£772.50
Nw Dist Nrs - Bridge And Tower	10000	£770.00
Health Visiting West Lothian	15800	£650.96
Health Visiting - Edinburgh W	13000	£624.00
Rie Records	4800	£596.00
Sjh - Opd - Wld	2300	£560.00
Reh Hard Fm	100	£552.00
Rie - Post Natal Ward (119)	1500	£513.00
Endoscopy Unit Wgh	2000	£476.50
Rhcyp - Clinical Co-ordinator	500	£473.00
East Pavillion A	4800	£467.52
Wgh - Radiotherapy	3000	£444.00
Ward E2 Ip/dc	2450	£394.45
Screening Inequality Fund	22000	£392.00
Nhsil Diabetes Development	3000	£390.00
Dcn - Ward 130 Acute Care	7200	£384.00
Wgh - Breast Clinic Cancer	5400	£380.60
Rie - Gi Investigation Unit	700	£378.00
Wgh - Radiology	7000	£375.83
Rie Ward 107	500	£360.00
Hard Fm W Loth	20	£355.00
Camhs - Non Pays	4000	£342.00
Lauriston - Ent Outpatients	1500	£330.00
Rie - Ward 209	850	£301.75
Lauriston - Opd Derm	6700	£298.80
Orthotics Rie + Aah	2550	£291.00
Womens Clinical Management	600	£289.12
Rie - Neonatal Unit	1775	£285.20
Perinatal Community Team	750	£276.00
Sjh - Ward 12 - Gynae	6250	£273.30
Sjh Medical Administration	2250	£270.00
Main Theatre	500	£268.00
Rie Dietetics	1200	£259.50
Com - Midlothian Community	3800	£258.40
Rie - Ward 220	400	£258.00
Sjh - Labour Ward - Wld	22	£248.00
Bladder And Bowel Team	500	£248.00
Com - West Lothian Com Team 1	500	£226.25
Liberton - Ward 2	450	£222.75
Sjh - Special Care Nursery	250	£216.00
Sjh - Diabetic Unit D+e	975	£211.90
Rie - Cardiology Wards	3800	£211.19
Com - West Lothian Com Team 2	1700	£208.25

East + Mid Quit Your Way	4000	£206.00
Hpt Immunisation	1000	£204.00
Edinburgh Iht Team	600	£204.00
Rie Ward 202 Moe	400	£188.00
Qyw Acute	1000	£188.00
Community Podiatry	2250	£180.00
Rie - Mdcu	1350	£177.20
Sjh - Pharmacy	200	£176.00
Sjh Ward 14 -Orthopaedic Rehab	1500	£176.00
Wgh Haematology Day Treatment	2000	£167.50
Elch Ward 5 Addnl Capacity	400	£166.66
Patient Experience + Fdbk Team	5000	£165.00
Rie - Opd 2 Diabetes D+e	2000	£164.00
Community Dialysis	120	£158.40
Com - Northeast Community	100	£154.00
Ph - Sh-Bbv-Hep C	1000	£152.00
Rie - Ward 101 Moe	1200	£151.92
Sjh - Paediatrics	1500	£148.00
Reh Health Records	2400	£147.80
Maternal Infant Nutrtician	200	£144.00
Locality Support	1000	£142.00
Rhcyp - Crichton (surg Day)	2000	£128.00
Rhcyp - Audiology	70	£124.00
East Lothian Psychology	1200	£116.00
Rhcyp - Community Spec Nursing	200	£116.00
Cwic	1500	£114.00
Rie - Gynae Opd	200	£112.00
Efficiency + Productivity Team	1000	£110.00
Tb Nurse Funding	900	£102.00
Endoscopy Unit Rie	2350	£97.52
Rie Day Hospital	1200	£96.80
Rie Non Pays	500	£90.00
Wgh Ward 20 Icu	2500	£83.00
Rie - Ward 104 Stroke	100	£78.00
Edinburgh Physio At Home And Assoc Services	1200	£78.00
Clinical Assessment	500	£72.00
Veterans First Point - Lothian	500	£70.00
Wgh - Medical Assessment Unit	2100	£68.00
Rie - Respiratory Ward 204	500	£66.25
Ne Dist Nrs - East And Leith	3900	£52.85
Staff Wellbeing	250	£45.00
Nhsl Charity	100	£38.00
Day Surgery Ward	200	£30.00
Sjh Stroke Unit	25	£25.00
S2c Westerhailes Hc	1000	£25.00
Oas - Adult Insulin Pumps D+e	500	£24.50
Com - South Central Community	100	£24.00
Wgh - Ward 24 General Surgery	700	£19.32
Rie Ward 106	200	£12.34
Grand Total	347177	£68,393.26