

Date 05/06/2024
Your Ref
Our Ref 8772

Enquiries to Richard Mutch
Extension 35687
Direct Line 0131 465 5687
loth.freedomofinformation@nhs.scot
richard.mutch@nhs.scot

Dear

FREEDOM OF INFORMATION – LOCUMS

I write in response to your request for information in relation to locum staff within NHS Lothian.

Question:

- Who is responsible for Locum usage for the Occupational Therapy department?

Answer:

Requests come to the Staff Bank office from service leads who review staffing levels. If gaps are not filled by substantive or bank staff, the service lead requests agency support. This is arranged through the NHS Lothian Staff Bank office. All agency staff are added to our system by the staff bank office once governance checks have been carried out.

Question:

- Who is responsible for agency usage (on and off framework) in the Occupational Therapy department at all hospitals associated with the Trust within Occupational therapy?

Answer

Agency requests are processed by Staff Bank office when received from service area. The request sent to framework agencies initially, then to off-framework if required. Framework rates in line with national agreement that services are aware have been agreed with procurement. Any rates for off-framework are agreed with service before accepting the booking.

Question:

- Please can you provide the contact number and email address for the manager(s) in question 1 and 2.

Answer

Initial request sent to loth.staffbankahp-other@nhs.scot
Supplementary staffing manager for AHP is Natalie McIntosh - natalie.mcintosh@nhs.scot
General Manager for supplementary staffing is Catherine Crombie, Catherine.Crombie@nhs.scot

Headquarters
Waverley Gate
2-4 Waterloo Place
Edinburgh EH1 3EG

Chair Professor John Connaghan CBE
Interim Chief Executive Jim Crombie
*Lothian NHS Board is the common
name of Lothian Health Board*

Question:

- How much was your Off-Framework agency spend for Occupational Therapy from Jan 2023 - Present

Answer

No off framework agency spend for Occupational Therapy from Jan 2023-present.

Question:

- What agencies are you currently using for on/off framework locum usage. Please provide the percentage of usage per agency.

Answer

No agency use in OT for last 12 months

I hope the information provided helps with your request.

If you are unhappy with our response to your request, you do have the right to request us to review it. Your request should be made within 40 working days of receipt of this letter, and we will reply within 20 working days of receipt. If our decision is unchanged following a review and you remain dissatisfied with this, you then have the right to make a formal complaint to the Scottish Information Commissioner within 6 months of receipt of our review response. You can do this by using the Scottish Information Commissioner's Office online appeals service at www.itspublicknowledge.info/Appeal. If you remain dissatisfied with the Commissioner's response you then have the option to appeal to the Court of Session on a point of law.

If you require a review of our decision to be carried out, please write to the FOI Reviewer at the email address at the head of this letter. The review will be undertaken by a Reviewer who was not involved in the original decision-making process.

FOI responses (subject to redaction of personal information) may appear on NHS Lothian's Freedom of Information website at: <https://org.nhsllothian.scot/FOI/Pages/default.aspx>

Yours sincerely

ALISON MACDONALD
Executive Director, Nursing, Midwifery and AHPs
Cc: Chief Executive