

Dear

FREEDOM OF INFORMATION – CLEANING AUDITS

I write in response to your request for information in relation to cleaning audits in NHS Lothian.

Question:

1. Who is responsible for your cleaning audit surveys?

Answer:

Local Facilities Managers are responsible for implementing the FMT national monitoring tool.

Question:

2. Can you outline how cleaning audit surveys are completed?

Answer:

Audits are completed to a frequency determined by area type using the FMT national monitoring tool.

Question:

3. What software, if any, is used to complete and report on cleaning surveys?

Answer:

FMT National Monitoring Tool produced by Synbiotix.

Question:

4. If you use software to complete cleaning audits, what was the original contract start and end date?

Answer:

The start date was 2012 and the contract is open ended.

Question:

5. If you use software to complete cleaning audits, what was the contract cost per year?

Answer:

The cost for 2023/24 was £14,367.

Question:

6. If you use software to complete cleaning audits, how was this procured (Direct award/tender etc).

Answer:

The software was tendered nationally for all Scottish health boards by Health Facilities Scotland (now NHS Scotland Assure).

I hope the information provided helps with your request.

If you are unhappy with our response to your request, you do have the right to request us to review it. Your request should be made within 40 working days of receipt of this letter, and we will reply within 20 working days of receipt. If our decision is unchanged following a review and you remain dissatisfied with this, you then have the right to make a formal complaint to the Scottish Information Commissioner within 6 months of receipt of our review response. You can do this by using the Scottish Information Commissioner's Office online appeals service at www.itspublicknowledge.info/appeal. If you remain dissatisfied with the Commissioner's response you then have the option to appeal to the Court of Session on a point of law.

If you require a review of our decision to be carried out, please write to the reviewer at the address at the top of this letter. The review will be undertaken by a Reviewer who was not involved in the original decision-making process.

FOI responses (subject to redaction of personal information) may appear on NHS Lothian's Freedom of Information website at: <https://org.nhsllothian.scot/FOI>

Yours sincerely

ALISON MACDONALD
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Cc: Chief Executive