INDIVIDUAL PATIENT TREATMENT REQUESTS (IPTR) FORM

Completing this request form:

This form should be completed by the requesting consultant where:

- A medicine indicated as medicines with a SMC not recommended indication or has not yet been assessed by the SMC (including medicines not recommended by the SMC due to non-submission by company) and is considered to be the most appropriate treatment for a particular patient AND the patient’s clinical circumstances (condition and characteristics) and potential response to treatment with the medicine are significantly different to the general population of patients covered by the medicines license or the population of patients included in clinical trials for the medicine’s licensed indication appraised by the SMC AND the patient is likely to gain significantly more benefit from the treatment than might normally be expected from patients for whom NHS policy is not to use the medicine OR
- An unlicensed medicine wishes to be used when a licensed version exists for this indication within the UK and is considered to be the most appropriate treatment for a particular patient AND the patient is likely to gain significantly more benefit/less side effects from the treatment than might from the licensed preparation OR
- A surgical procedure is indicated in the absence of sufficient evidence to determine whether or not it is effective; is considered the most appropriate treatment for a particular patient; the patient’s clinical circumstances and potential response to surgery are significantly different to the general population of patients for whom NHS Policy is not to recommend the surgery, and the patient is likely to gain significantly more benefit from the surgery than might normally be expected from patients for whom NHS policy is not to carry out the surgical procedure.
- All sections of the form must be completed, and agreement to prescribe obtained prior to prescribing/requesting the medicine to ensure that delays in treatment are minimised.

What to do with the form once complete:

Within secondary care (with the exception of Cancer Services), the requesting consultant should send the original form to the relevant Clinical Director (CD) for signature. The CD will then forward to the Associate Divisional Medical Director (ADMD) and the Clinical Management Team (CMT) Director of Operations (DOP) for signature. Within primary care, the application should be sent to the CH(C)P Clinical Director. It will be the responsibility of the CMT DOP or the CH(C)P Clinical Director (as appropriate) to submit the application to the NHS Lothian IPTR Administrator. In secondary care a copy must be made to the Divisional Medical Director and the relevant CMT Pharmacist.

Please return completed form to Emily O’Connor – emily.o’connor@nhslothian.scot.nhs.uk

Communication of decision from NHS Lothian IPTR Panel:

- For all CMTs except Cancer, the decision will be communicated to the requesting clinician in a time-frame within 4 weeks of application (exception if patient condition requires a more timely response in which case the Medical Director will confer as appropriate). Cancer Services decisions will be communicated by the OMMC within 7 days of meeting (after ratification by Medical Director/NHS Lothian Individual Patient Treatment Request Panel).
- Once the decision has been returned to the requesting clinician, if for a medicine a copy should be sent to the relevant hospital pharmacy department/community pharmacy accompanied by the prescription/medicine request. The medicine cannot be prescribed or supplied until formal notification of approval has been received.