

Please complete all of the white cells in this template, save, and return it to the [redacted].

Responses will be collated for senior management review and service mobilisation planning.

Actions and issues for escalation will then be shared with the Tactical Group for Physical Spacing for review and, where required, guidance.

<b>Name and post of Assessor(s):</b>		<b>Date of Assessment:</b>	
<b>Manager Responsible:</b>			
<b>Department / facility:</b>			
<b>Subject of Assessment:</b>			
Physical spacing of 2m between people in the above department / facility.			
<b>1: What are the Hazards?</b>			
Transmission of Covid-19 arising out of close proximity working / patient pathways.			
<b>2: Who might be harmed and how?</b>			
Anyone in the department / facility Staff to patient, patient to staff, patient to patient, and staff to staff transmission. Occupational or Healthcare acquisition of infection leading to severe acute or life threatening infection or death.			
<b>3: Function of service</b> <i>Brief description</i>			
Does this service involve shielding patients? <i>Please highlight</i>	NEVER / OCCASIONAL / FREQUENT / ALL		
<b>4. Overview of accommodation</b> <i>Example spaces. Please highlight any that apply</i>			
Reception and public space	reception / waiting areas / public WC / public corridors / staff only corridors		
Clinical accommodation	consulting room / treatment room / single bedrooms / multi-bed ward / multi-patient treatment area / therapy space		
Staff only space	offices / kitchen / staff rest area / utilities / storage / records / teaching		
Entrance arrangements	sole occupant of facility / occupant of shared facility / more than one public entrance / internal hospital entrance / external hospital entrance direct to department		
<b>5. Physical distancing assessment</b>			
Areas in which 2m distancing is <u>achieved</u> at present	Any impact on capacity for staff / patients in space		
Areas in which 2m distancing is <u>not possible</u>	Limitations to the 2m distancing		

<b>6. Mitigation in place - existing precautions</b>	
<b>7. Actions that would be required to meet 2m spacing in all areas</b>	
<b>8. Recommendations / issues for escalation to Tactical Group for Physical Spacing</b>	
<b>9. Involvement in this risk assessment</b>	
Staff groups contributing	
Patient involvement?	
<b>10. Risk evaluation <i>Please highlight</i></b>	
Current level of risk	LOW / MEDIUM / HIGH / VERY HIGH
Current level of assurance	SIGNIFICANT / MODERATE / LIMITED / NONE
Included in local risk register	YES / NO